

# **Parks, Recreation & Cultural Services**

PR&CS Administration, 1401 Recreation Way, Colorado Springs, CO 80905



---

## **Agenda TOPS Working Committee**

---

**Wednesday, June 7, 2023**

**7:30 a.m.**

**1401 Recreation Way**

---

### **How to call in to the meeting for citizens:**

***Please dial +1 (720) 617-3426 Conference ID: 494 055 957#***

### **How to comment:**

- *For Citizen Discussion concerning items that are not on the agenda please email your comments to [TOPSWorkingCommittee@coloradosprings.gov](mailto:TOPSWorkingCommittee@coloradosprings.gov) in advance of the meeting.*
- *For Agenda Items - Before the meeting, those who wish to comment should submit their name, telephone number, and the topic or agenda item for comment to [TOPSWorkingCommittee@coloradosprings.gov](mailto:TOPSWorkingCommittee@coloradosprings.gov). If you are a participant in Microsoft TEAMS please use the chat function to indicate you would like to comment. If you have joined the meeting via conference call, please listen for your opportunity to comment. You will be called upon to comment using the last four digits of your telephone number. Please limit your comment to three minutes.*

### **Agenda Preview**

Board Chair

### **Announcements**

Staff and Committee

### **Approval of Minutes**

Committee

---

### **Citizen Discussion**

Citizens

---

### **Action Items**

2024 Capital Improvement Project Recommendations

Kelly Rajab

---

### **Presentation Items**

Vegetation Management at Sondermann Park

Cody Bear-Sutton

---

### **Citizen Discussion**

Citizens

---

### **Adjournment**



# Parks, Recreation, and Cultural Services 2024 Proposed TOPS Capital Improvement Budget

TOPS Working Committee

June 7, 2023

Kelly Rajab-Analyst II, Finance and Budget



# Budget Development Timeline



## Major Phases

---

February - April

### Planning



- Budget Office develops the 2024 Budget Manual
- Budget Office meets to resolve issues and prepare budget outlook
- Budget Office meets with departments to kick off 2024 Budget process

May - July

### Department & Division Budget Requests



- Budget Office continues to meet with departments to kick off 2024 Budget process
- Directors meet with the Mayor to learn the priorities for the 2024 Budget
- In conjunction with the Budget Office, departments and divisions prepare budget proposals
- Prioritization of unfunded budget needs for the Mayor

August - September

### Formulation of the Mayor's Budget



- Final adjustments in revenue and expenditure estimates prepared
- Mayor balances budget
- Departments are notified of their 2024 Budgets
- Budget Office presents financial outlook and key fiscal issues for upcoming year
- Budget Office prepares Budget document

October - November

### Review, Public Input and Budget Markup



- Mayor presents the 2024 Budget on the first Monday of October
- City Council reviews recommended budget
- City Council holds budget work sessions
- Public Hearing/E-Town Hall held to gather public input
- City Council makes allocation and policy decisions at final budget markup session

November - December

### Final Review and Adoption



- First reading of appropriation ordinances held adopting Budget and setting the annual mill levy
- City Council sets mill levy
- Second reading of appropriation ordinances held adopting Budget and setting the annual mill levy
- Budget Office begins production of final Budget document

## Key Dates\*

June 29 – Mayor’s priorities for 2024

July 7 – CIP and unfunded requests due

August 2 – Operating budgets due

October 2 – Mayor distributes 2024 budget

Oct 23 – Formal public hearing on 2024 budget

Late Nov/Dec – City Council appropriates budget

\*subject to change

# Informing the Budget Process



- Park System Master Plan
- Parks, Recreation & Cultural Services Strategic Plan
- City Strategic Plan
- Community Input – needs and desires
- Opportunities to Leverage Funding (Grants)
- Strategic Timing of Projects
- Urgent Repairs and Renovations
- Funding Requirements and Project Eligibility
- Board and Committee Input
- Mandates and Paybacks
- Staff Capacity

# Assumptions

- Sales tax revenue assumes a 1%-2% growth rate in 2024 and 2% growth in subsequent years
- Salary & Benefits forecasted to increase 5.25%
  - Compensation 2.25% annually
  - Healthcare costs 1.5% annually
  - Pension costs 1.5% annually
- Materials, services and contracts 3% increase for inflation

# **TOPS**

## **Proposed 2024 CIP Budget**

Trails, Open Space and Parks Fund (TOPS)

0.1% Sales Tax



# TOPS Ordinance



Trails, Open Space and Parks (TOPS) revenue is generated from a 0.1% sales and use tax adopted by voters in April 1997, extended by voters in 2003, and extended by voters again in 2023. The tax will now expire in 2045.

*There are 5 categories of spending allowed by the TOPS ordinance (Ord.97-96; Ord. 01-42):*

## ***Off the top***

- **Administration-** 3% for TOPS administration, planning and management
- **Maintenance-** 6% for stewardship and maintenance of properties acquired with TOPS funds

## ***Of the remaining***

- **Open Space-** Minimum 60% for acquisition and stewardship of (all) open space lands. 75% of this amount for acquisition of Open Space.
- **Trails-** Maximum 20% for construction, acquisition and maintenance of (all) trails.
- **Parks-** Maximum 20% for acquisition and construction of new parks AND to acquire, construct, establish and maintain new parks and related facilities and to maintain and renovate all City Parks.

# 2022 End-of-Year Revenue Report



## 0.1% Trails, Open Space and Parks Tax - TOPS For Filing Period Ended December 31\*

<u>Month Paid to City</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>% Over(Under) Previous Year</u>
February	634,092	681,817	676,078	741,043	828,525	11.81%
March	612,770	616,420	626,138	742,255	824,847	11.13%
April	770,705	814,083	700,611	997,375	1,076,126	7.90%
May	671,799	727,369	569,042	898,625	1,017,271	13.20%
June	743,604	732,903	708,683	918,895	983,720	7.05%
July	848,239	875,596	878,140	1,127,282	1,179,995	4.68%
August	750,952	803,205	824,140	1,008,377	1,087,594	7.86%
September	800,867	788,458	803,665	979,345	1,066,174	8.87%
October	833,452	841,777	922,298	1,076,829	1,154,188	7.18%
November	762,126	767,044	828,200	949,006	1,008,826	6.30%
December	742,788	714,708	773,509	914,992	930,020	1.64%
January	890,745	912,037	1,003,989	1,204,193	1,232,330	2.34%
<b>Total (Year-to-Date)</b>	<b>9,062,141</b>	<b>9,275,416</b>	<b>9,314,492</b>	<b>11,558,217</b>	<b>12,389,616</b>	<b>7.19%</b>
<b>Refunds (Year-to-Date)</b>	<b>21,651</b>	<b>18,783</b>	<b>46,735</b>	<b>39,110</b>	<b>47,491</b>	
<b>Net Revenue (Year-to-Date)</b>	<b>9,040,490</b>	<b>9,256,633</b>	<b>9,267,757</b>	<b>11,519,107</b>	<b>12,342,125</b>	

\* Filing period is the month the tax monies are collected by the retailer from their customers

# TOPS Fund Future Revenue 2024-2028

## TOPS projected revenue with forecasted annual amount 2024-2028

	2024	2025	2026	2027	2028	TOTALS (Next 5 Years)
<b>Projected Revenue</b>						
<b>Forecasted Annual Amount</b>	<b>\$ 13,456,860</b>	<b>\$ 13,725,997</b>	<b>\$ 14,000,517</b>	<b>\$ 14,280,527</b>	<b>\$ 14,566,138</b>	<b>\$ 70,030,040</b>
Administration allowable (3%)	\$ 403,706	\$ 411,780	\$ 420,016	\$ 428,416	\$ 436,984	\$ 2,100,901
Maintenance allowable (6%)	\$ 807,412	\$ 823,560	\$ 840,031	\$ 856,832	\$ 873,968	\$ 4,201,802
<b>Adjusted category revenue</b>	<b>\$ 12,245,743</b>	<b>\$ 12,490,657</b>	<b>\$ 12,740,471</b>	<b>\$ 12,995,280</b>	<b>\$ 13,255,186</b>	<b>\$ 63,727,336</b>
Trails allowable (20% Max)	\$ 2,449,149	\$ 2,498,131	\$ 2,548,094	\$ 2,599,056	\$ 2,651,037	\$ 12,745,467
Parks allowable (20% Max)	\$ 2,449,149	\$ 2,498,131	\$ 2,548,094	\$ 2,599,056	\$ 2,651,037	\$ 12,745,467
Open Space allowable (60% min)	\$ 7,347,446	\$ 7,494,394	\$ 7,644,282	\$ 7,797,168	\$ 7,953,111	\$ 38,236,402
75% of Open Space-Acquisition	\$ 5,510,584	\$ 5,620,796	\$ 5,733,212	\$ 5,847,876	\$ 5,964,834	\$ 28,677,301

# TOPS Fund Summary

## 2022 Estimated Fund Balance

Total Revenue-Life of Tax  
(Through December 2022) 182,606,406

Category	Life of Tax 1997-2022		Through 12-2022		Estimated Available Fund Balance by Category Through December 2022
	Total Expenditures- Life of Tax	Percent Spent- Life of Tax	Total Encumbrances	Remaining Budget	
Administration-3%	4,850,759	2.66%	9,235	25,025	301,527
Maintenance-6%	9,731,226	5.33%	-	(16,400)	638,493
Trails-20% max	25,125,842	15.04%	1,345,855	6,068,136	873,474
Parks-20% max	31,880,753	19.08%	345,112	741,680	445,763
Open Space-60% min	92,007,383	55.07%	137,328	2,416,775	5,678,438
	163,595,963	89.59%			

Figures are preliminary and unaudited.

Wild Horse Open Space and Corral Bluffs Expansion purchases in Q1 2023 = \$7,855,000

# Preliminary 2024 Revenue

**Trails, Open Space, and Parks** **\$ 13,456,860**

## 2024 TOPS Revenue by Category

TOPS Administration - 3%	\$ 403,706
TOPS Maintenance - 6%	\$ 807,412
TOPS Trails - 20% max	\$ 2,449,149
TOPS Parks - 20% max	\$ 2,449,149
TOPS Open Space - 60% min	\$ 7,347,446
<i>75% of Open Space - Acquisition</i>	<i>\$ 5,510,584</i>

Revenue subject to adjustment in forecast by Budget Office

# 2024 TOPS Positions by TOPS Category

TOPS Category	Position	Count	TOPS Category	Position	Count
<b>Administration</b>	Analyst II	0.25	<b>Open Space</b>	Archeologist	0.50
	Analyst, Senior	0.25		Construction Project Specialist	0.75
	Capital Project Coordinator	0.50		GIS Technician	0.50
	Contracting Specialist II	0.50		Maintenance Technician II	0.25
	Park Development Manager	0.50		Natural Resource Specialist	0.25
	Planner I	0.50		Park Ranger I	4.50
	<b>Subtotal Administration</b>	<b>2.50</b>		Park Ranger II	2.25
<b>Maintenance</b>	Sr. Skilled Maintenance Technician	0.50		Park Ranger, Senior	0.75
	Sr. Maintenance Technician	5.00		Planner I	0.50
	<b>Subtotal Maintenance</b>	<b>5.50</b>		Regional Parks Manager	0.25
<b>Trails</b>	No positions funded in this Trails	0.00	<b>Subtotal Open Space</b>	<b>10.50</b>	
	<b>Subtotal Trails</b>	<b>0.00</b>	<b>Parks</b>	Archeologist	0.50
		Maintenance Technician II		1.00	
		<b>Subtotal Parks</b>		<b>1.50</b>	

**Total 2024 TOPS Positions = 20.00**

# TOPS Administration



## Proposed Administration Budget for 2024

<b>TOPS Administration – 3%</b>	
Administration Available Revenue	\$ 403,706
Draw from Fund Balance	\$ 5,345
<b>Total Proposed 2024 TOPS Administration Budget</b>	<b>\$ 409,051</b>

## TOPS Administration Salaries & Benefits vs. Operating

	<b>Budget</b>	<b>% of total</b>
<b>Salaries &amp; Benefits</b>	356,311	87%
<b>Operating</b>	52,739	13%
<b>Total</b>	<b>409,051</b>	<b>100%</b>

# TOPS Maintenance



## Proposed Maintenance Budget for 2024

<b>TOPS Maintenance – 6%</b>	
Maintenance Available Revenue	\$ 807,412
No Draw from Fund Balance	\$ 0
<b>Total Proposed 2024 TOPS Maintenance Budget</b>	<b>\$ 797,124</b>

### TOPS Maintenance Salaries & Benefits vs. Operating

	<b>Budget</b>	<b>% of total</b>
<b>Salaries &amp; Benefits</b>	591,044	74%
<b>Operating</b>	206,080	26%
<b>Total</b>	<b>797,124</b>	<b>100%</b>



# TOPS Trails Category



2024 Trails (20% Max) Total Available = \$2,449,149

2024 Total Proposed Trails Category = \$900,000

Proposed Trails Category CIP Project List	
Austin Bluffs/University Park Implementation	\$ 200,000
Blodgett/Pikeview Open Space Implementation	\$ 200,000
Chamberlain Trail-South	\$ 100,000
Fisher Canyon Open Space Implementation	\$ 200,000
Palmer Mesa Trail	\$ 100,000
Sand Creek Trail, Airport to Palmer Park	\$ 100,000
<b>Total Proposed 2024 Trails CIP Projects</b>	<b>\$ 900,000</b>

**TOPS Trails = 100% Capital Improvement Projects**



## **Austin Bluffs/ University Park Implementation (TOPS Acquired)**

- Implementation of Master Plan including trailheads, trails, and signage.
- **2024 Proposed TOPS Trails**  
**\$200,000**

*Total project cost undetermined*



## **Blodgett/ Pikeview Implementation (TOPS Acquired)**

- Implementation of Master Plan including trailhead, trails, and signage.
- **2024 Proposed TOPS Trails  
\$200,000**

*Total project cost undetermined*

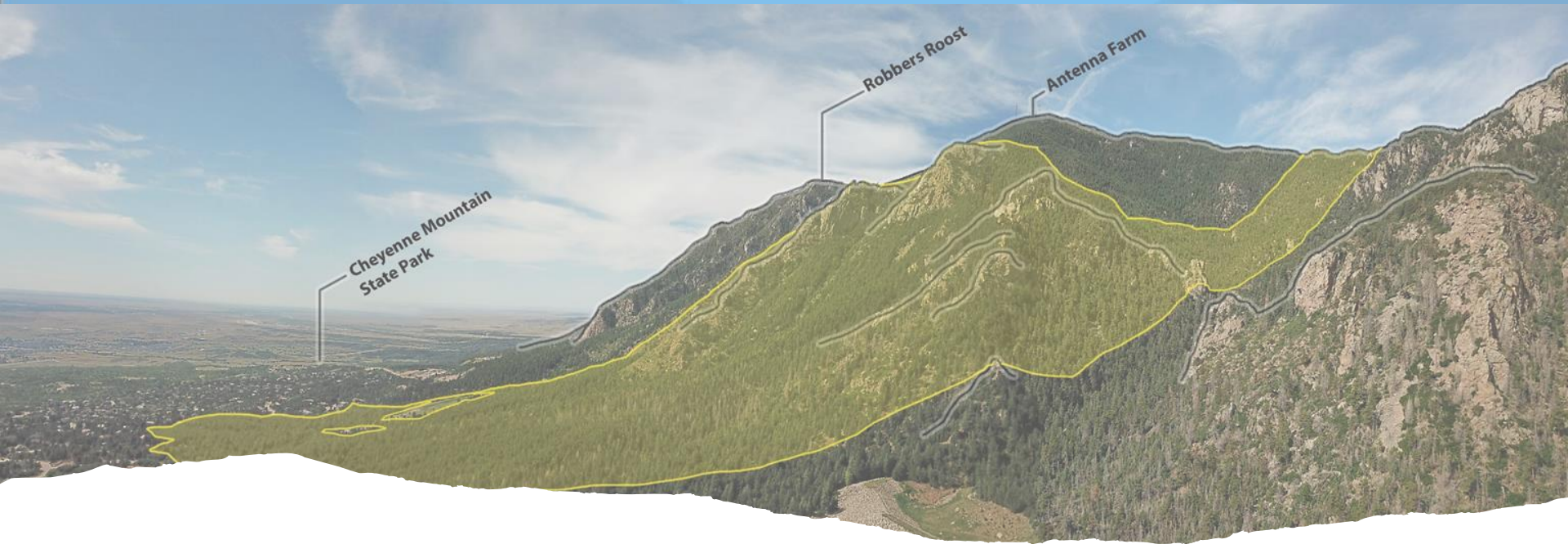


# Chamberlain Trail

*(TOPS Acquired)*

- Acquisition and construction of segments from North Cheyenne Canon Park to Fishers Canyon Open Space
- **2024 Proposed TOPS Trails**  
**\$100,000**

*Total project cost undetermined*



# Fishers Canyon Implementation *(TOPS Acquired)*

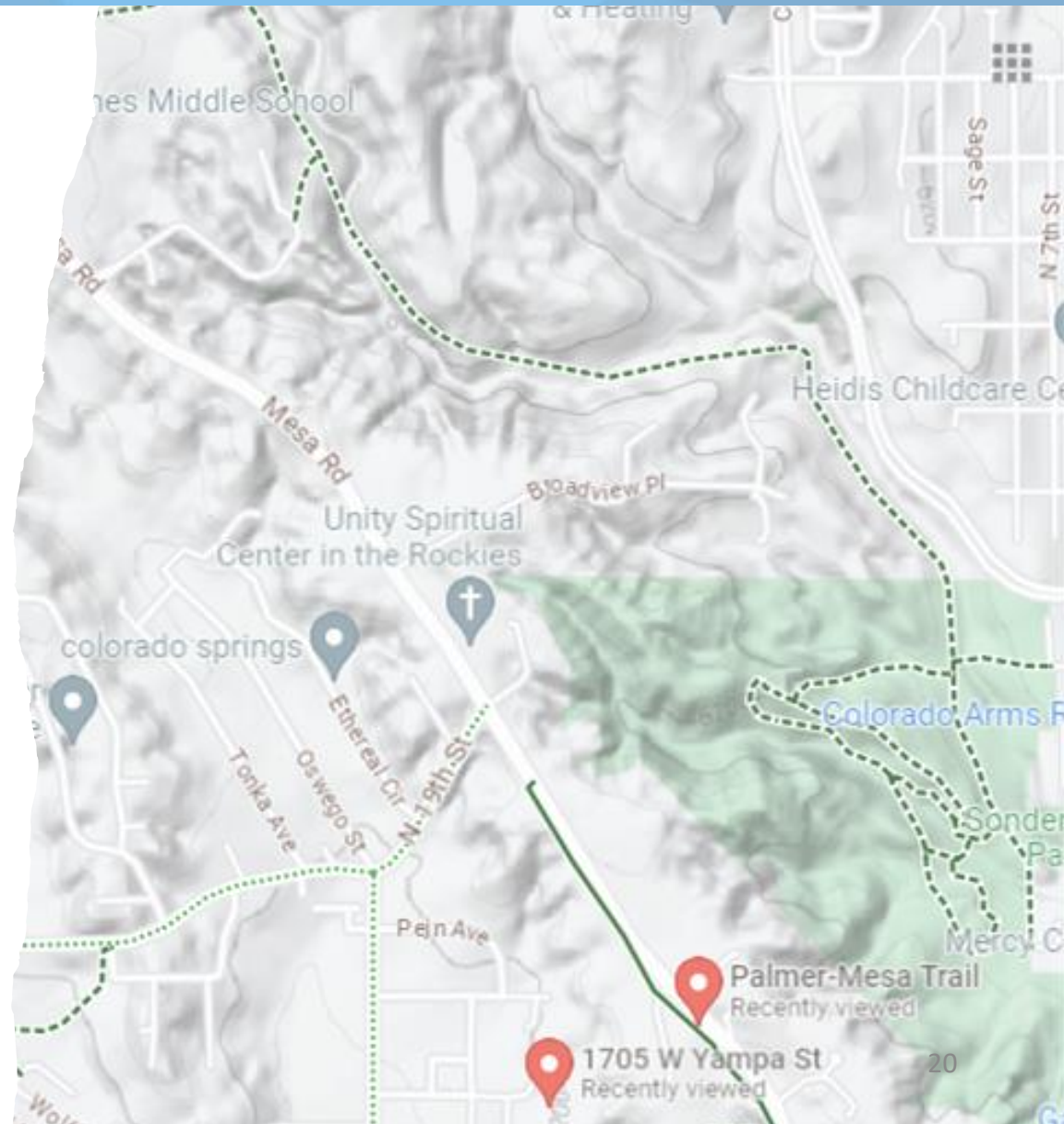
- Implementation of 2023 Master Plan including trailhead, trails, and signage
- **2024 Proposed TOPS Trails \$200,000**

*Total project cost undetermined*

## Palmer Mesa Trail Design and Planning

- Design and planning of improvements to Palmer Mesa Trail
- **2024 Proposed TOPS Trails \$100,000**

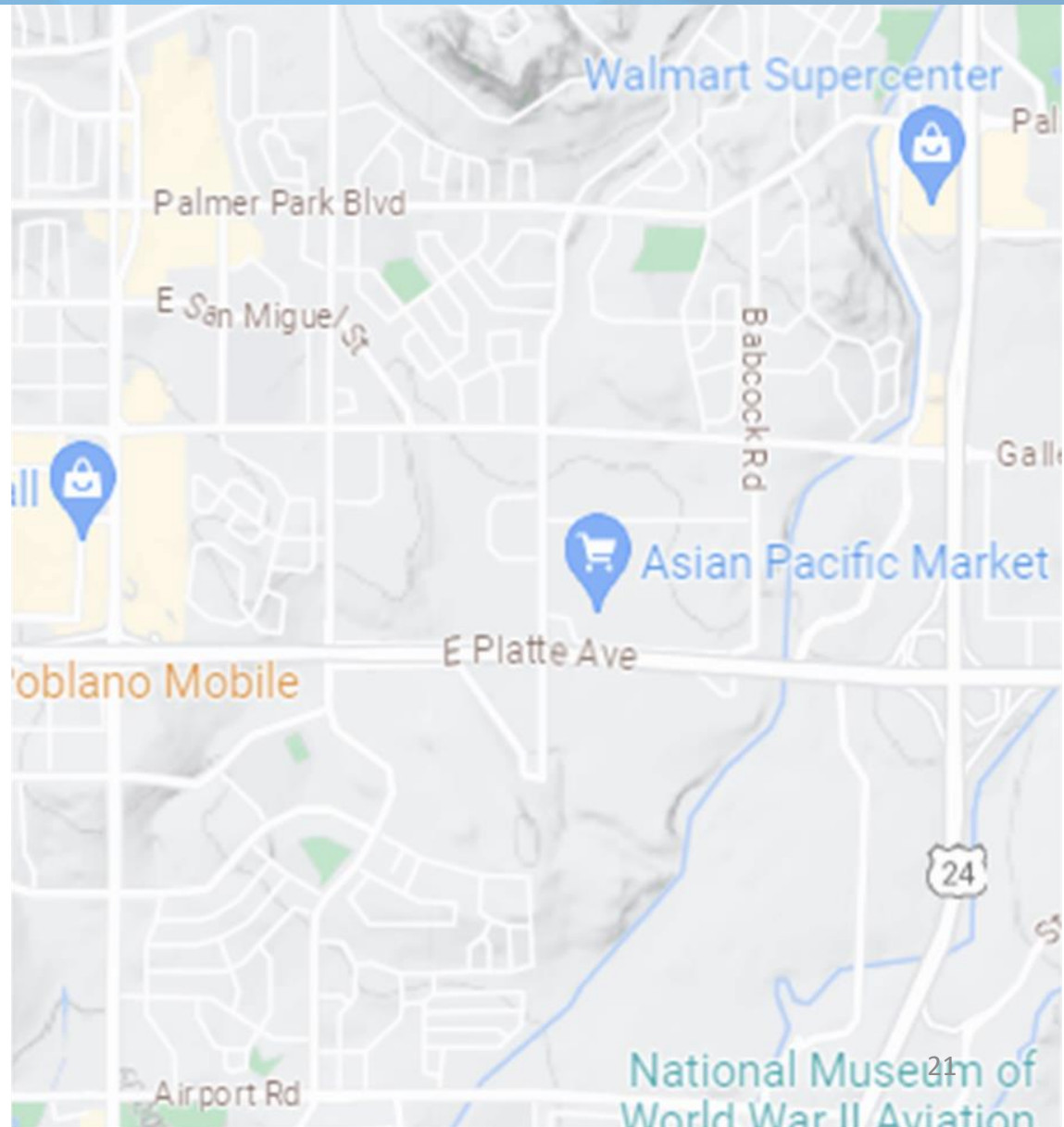
*Total project cost undetermined*



## Sand Creek Trail- Airport to Palmer Park

- Design and planning of Sand Creek Trail segment from Airport Road to Palmer Park Blvd.
- **2024 Proposed TOPS Trails**  
**\$100,000**

*Total project cost undetermined*



# TOPS Parks Category



2024 Parks (20% Max) Total Available = \$ 2,449,149

Max Fund Draw = \$445,763

Max Available = \$2,894,912

2024 Total Proposed Parks Category = \$2,844,087

## TOPS Parks Operating

2024 Parks Operating Budget

**\$ 1,718,087**

## TOPS Parks CIP Projects

Grey Hawk Park Implementation

\$ 500,000

Jimmy Camp Creek/Corral Bluffs

\$ 250,000

Irrigation Renovations:

Bricker Park

\$ 136,000

Otero Park

\$ 133,000

Tomah Park

\$ 107,000

**Total Proposed 2024 Parks CIP Projects**

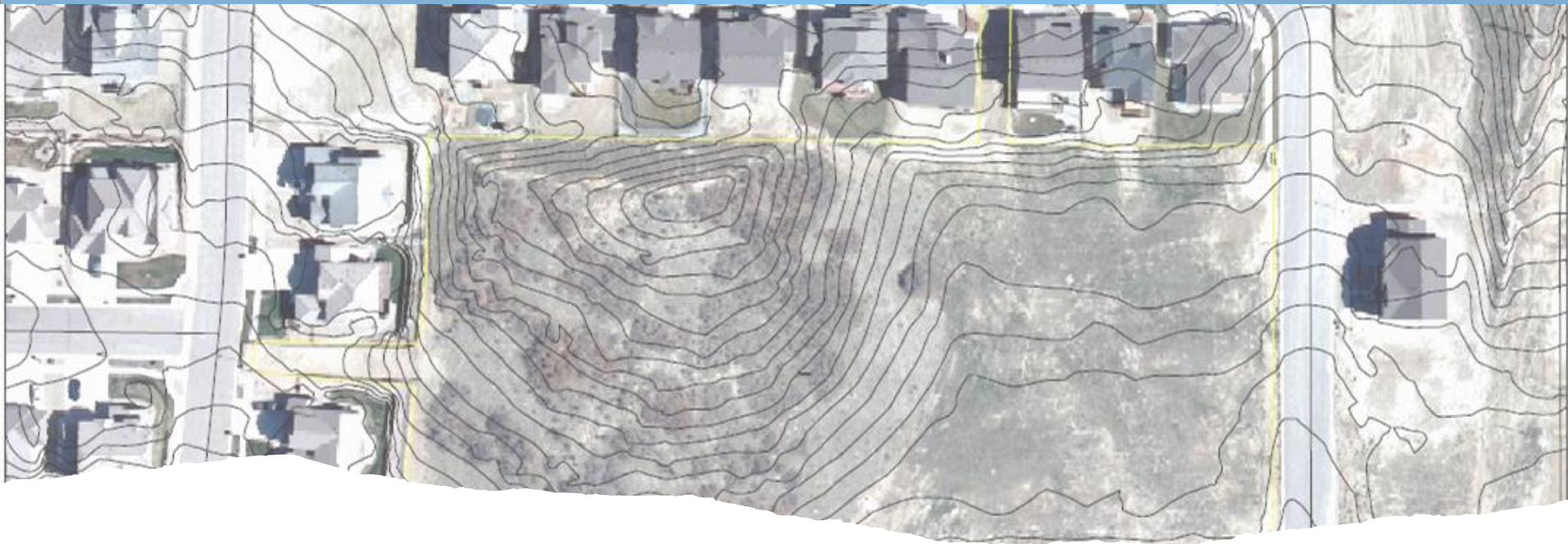
**\$ 1,126,000**



# **TOPS Parks Proposed 2024 Budget                      \$2,844,087**

## **TOPS Parks Salaries & Benefits vs Operating vs. CIP**

	<b>Budget</b>	<b>% of total</b>
<b>Salaries &amp; Benefits</b>	397,382	14%
<b>Operating</b>	1,323,705	47%
<b>Capital</b>	1,123,000	39%
<b>Total</b>	<b>2,844,087</b>	<b>100%</b>



## Grey Hawk Park Implementation

- **Implementation of Master Plan including construction documents and construction of park elements.**
- **2024 Proposed TOPS Parks \$500,000**

*Total Project Cost \$1.7M – \$2.1M  
(CTF, TOPS and Grants/Other)*

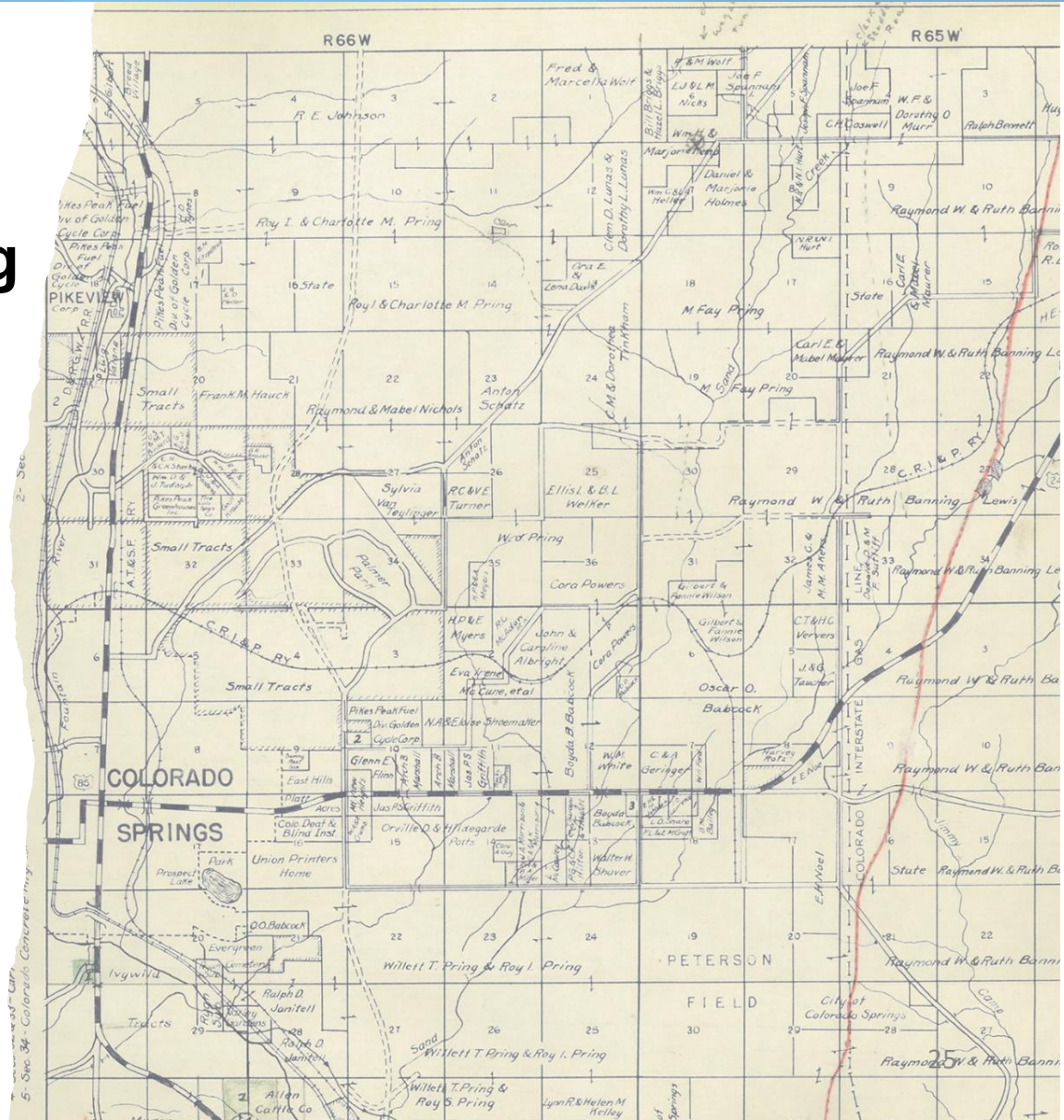
# Jimmy Camp Creek/ Corral Bluffs Planning

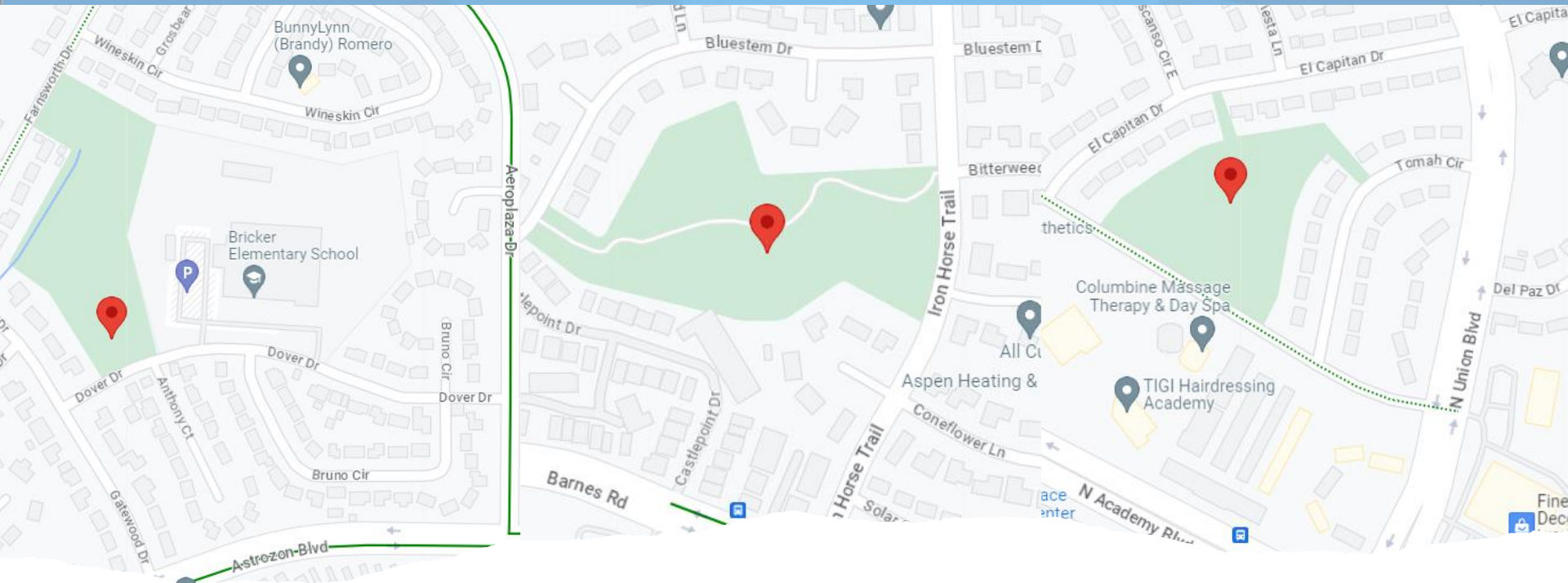
- Archeological and boundary survey
- Tribal consultations
- Hydrology study

**2024 Proposed TOPS Parks  
\$ 250,000**

*Total project cost undetermined*

*\*An additional \$100,000 from the Open Space Stewardship operating budget set aside for this project.*





# Irrigation Renovation- Three Parks

- Bricker Park – 4-acres      \$136,000
- Otero Park – 3.9-acres      \$133,000
- Tomah Park – 3.1-acres      \$107,000
- **2024 Proposed TOPS Parks      \$ 376,000**

# TOPS Open Space Category

2024 Open Space (60% Min) Total Available = \$7,347,446

75% Reserved for Acquisition = \$5,510,589

2024 Proposed Open Space Operating Stewardship = \$ 1,836,857

Open Space Stewardship-Operating	
Education	\$ 154,167
Rangers	\$ 818,952
Land Management	\$ 419,923
Resource Management	\$ 443,815
<b>Total Proposed 2024 Open Space Stewardship</b>	<b>\$ 1,836,857</b>

Includes \$100,000 for additional surveys, tribal consultations and studies at Corral Bluffs Open Space, Jimmy Camp Creek Park, and Wild Horse Open Space from Land Management and Resource Management.

# Stewardship Program- Education

- Emphasis on telling the story and having a presence
- Cultural resources staff – professional expertise
- Higher education institutions research/recruitment
- Friends groups- partner on interpretive walks
- Interpretive programming in open spaces
- Curriculum-based elementary school and library outreach
- Interpretive signage/technology
- Leave No Trace (LNT) training





## Stewardship Program- Rangers

- Emphasis on having a presence at our open spaces for safety, public awareness and soft enforcement.
- Support for volunteer projects
- Park presence and regular visitor contacts 7 days/week
- Safety network
- Law enforcement – weekends/off duty CSPD with focus on problem areas/issues
- 7 full-time rangers
- Seasonal staff



## Stewardship Program- Land Management

- Provide improved maintenance of our existing open space improvements
- Coordinate trail work contracts and volunteers
- Pick up trash
- Maintain and repair trails
- Maintain parking lots/trailheads
- Clean culverts and drainage
- Increase restroom cleaning frequency and number of units
- Trail project specialist
- Seasonal trail technicians



# Stewardship Program- Resource Management

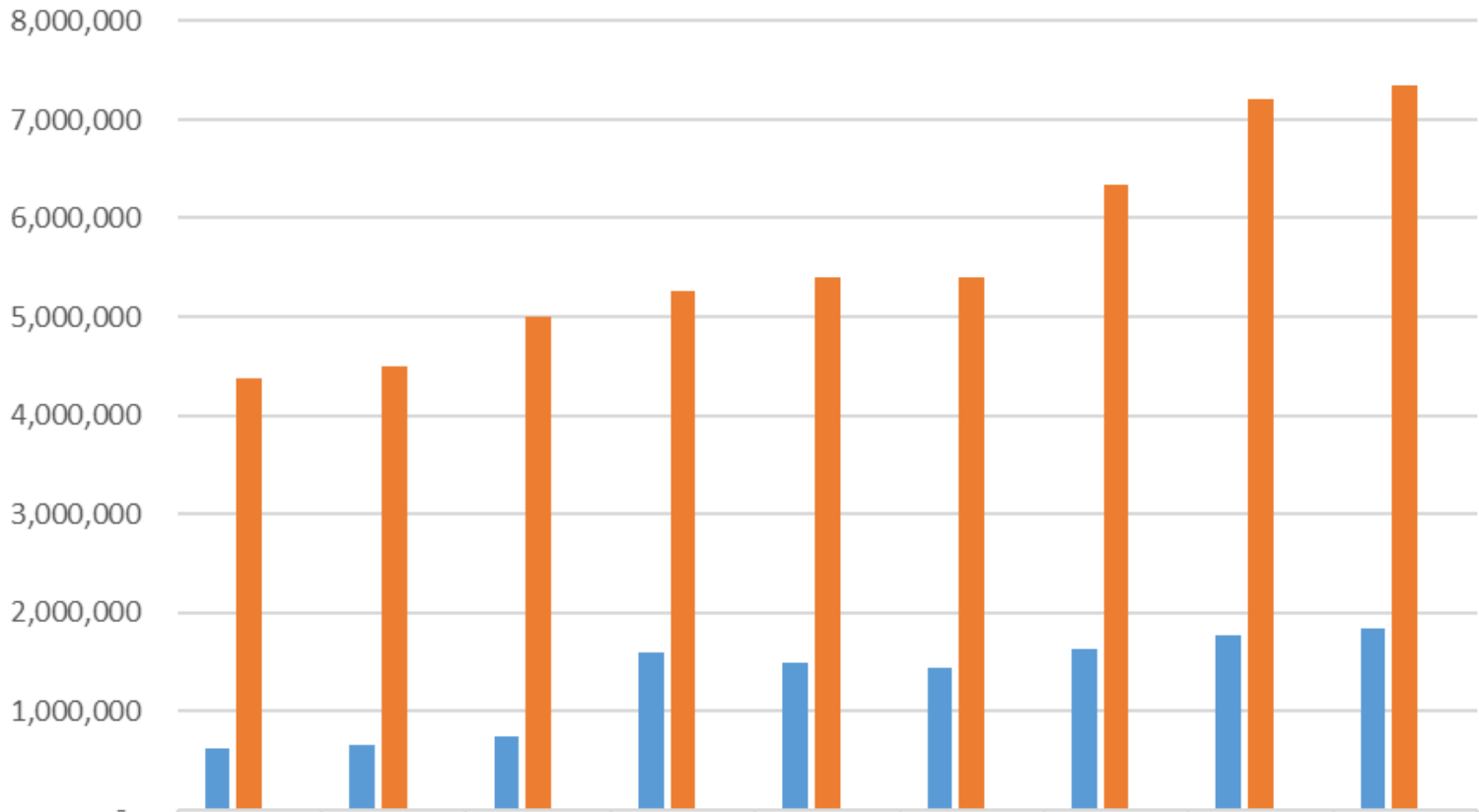
- Improve and protect natural resource values on TOPS Open Space properties
- Invasive species control
- Native vegetation restoration
- Non-designated trail closure
- Wildlife habitat enhancements
- Fencing installation or removal
- Data collection
- Seasonal crews
- Forest management



# Stewardship Funding History



Total Stewardship Budget by Year



	2016	2017	2018	2019	2020	2021	2022	2023	2024
■ Budget-Stewardship	619,000	649,000	738,900	1,595,617	1,480,455	1,437,029	1,626,309	1,759,867	1,836,857
■ Revenue-Open Space	4,372,368	4,501,940	5,005,728	5,268,354	5,396,664	5,407,082	6,346,977	7,203,378	7,347,446
■ Budget % of Revenue	14%	14%	15%	30%	27%	27%	26%	24%	25%

**TOPS Open Space Proposed 2024 Budget      \$1,836,857**

**TOPS Open Space Salaries & Benefits v Operating**

	<b>Budget</b>	<b>% of total</b>
<b>Salaries &amp; Benefits</b>	1,389,941	76%
<b>Operating</b>	446,916	24%
<b>Total</b>	<b>1,836,857</b>	<b>100%</b>

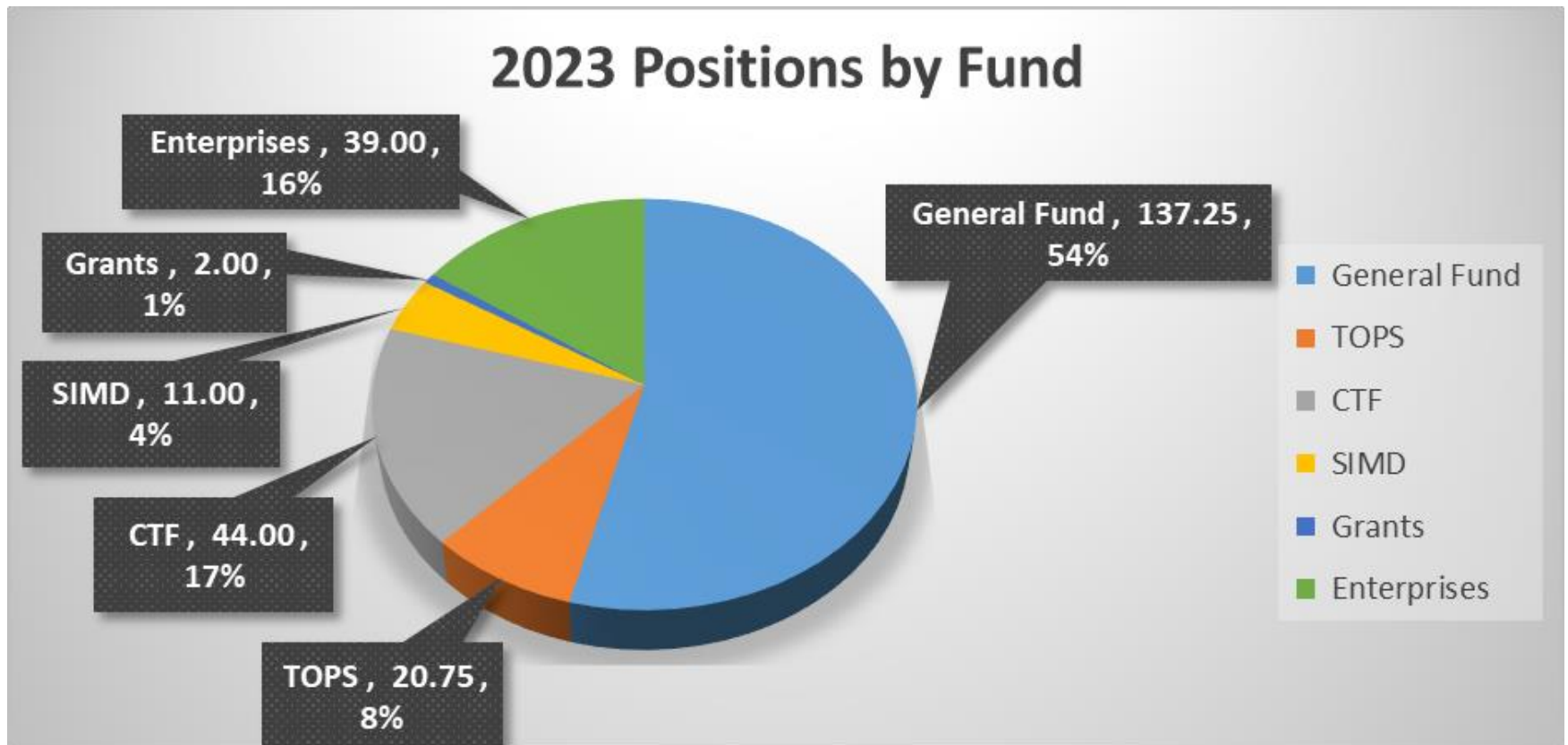
**2024 Balance available for Open Space purchases = \$5,510,589**



## **Proposed Motion:**

Move to recommend to the Parks, Recreation, and Cultural Services Advisory Board this 2024 TOPS CIP budget as presented.

# 2023 Position Distribution by Fund



# **Ballfield Fund Proposed 2024 CIP Budget**

## **Ballfield Capital Improvements Fund Player Fees**

*Purpose-Special revenue fund to provide for maintenance and improvements to baseball and softball fields throughout the city.*

# Ballfield Fund

## 2023 Fund Balance Estimate

<b>Ballfield fund estimated 2022 EOY Fund Balance</b>	<b>\$ 199,437*</b>
<b>    Add: 2023 Estimated Revenue</b>	<b>\$ 82,200</b>
<b>    Less: 2023 Budgeted Expenditures</b>	<b>(\$ 247,154)</b>
<b>2023 Estimated Total EOY Fund Balance</b>	<b>\$ 34,483</b>
<b>    Hold 10% Reserve</b>	<b><u>(\$ 8,220)</u></b>
<b>2023 Estimated Available Fund Balance</b>	<b>\$ 26,263</b>

\*2022 Annual Comprehensive Financial Report (ACFR) preliminary, unaudited figures

# Ballfield Fund Proposed 2024 CIP Budget

2024 Estimated Revenue = \$ 82,200  
 2023 Available Fund Balance = \$ 26,263  
 2024 Total Available Funding = \$108,463  
 2024 Total Proposed Budget = \$ 110,150

2024 Proposed Ballfield Fund Budget	
Skyview Sports Complex Turf Replacement	\$ 110,000
Bank and Investment Fees	\$ 150
<b>Total 2024 Proposed Ballfield Fund Budget</b>	<b>\$ 110,150</b>

**Ballfield Fund = 100% Capital Improvement Projects**





## Skyview Sports Complex Turf Replacement

- Replace two remaining infields at facility with new artificial turf.
- **2024 Proposed Ballfield Fund**  
**\$110,000**

*Total project cost \$180,000  
(Ballfield Fund and CTF)*

# CTF

## Proposed 2024 CIP Budget

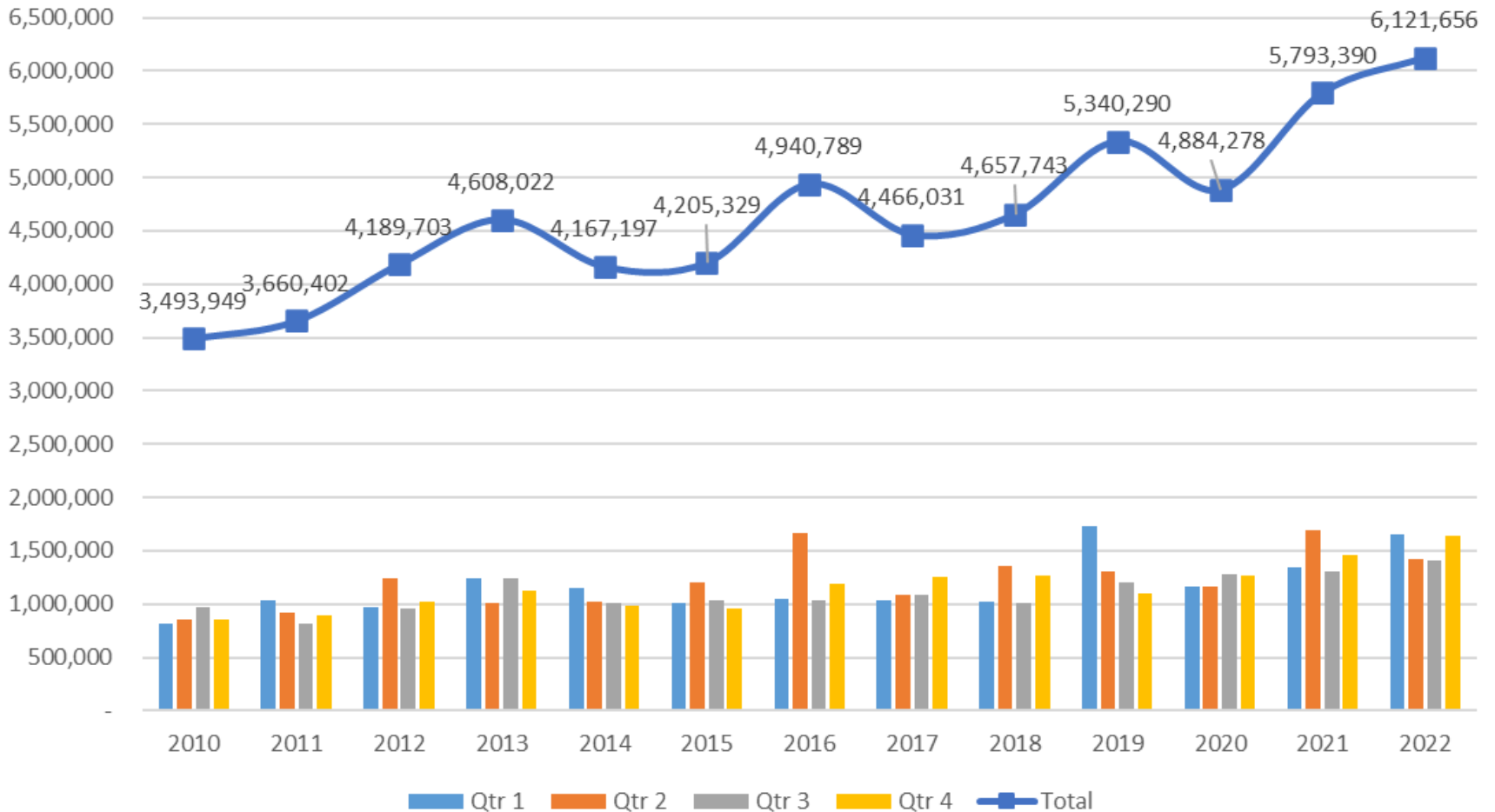
### Conservation Trust Fund (CTF) Lottery Proceeds

*Purpose-To provide a means of acquiring, developing, and maintaining new conservation sites, and for capital improvements or maintenance for recreational purposes on any public sites.*

# CTF Revenue 2010-2022



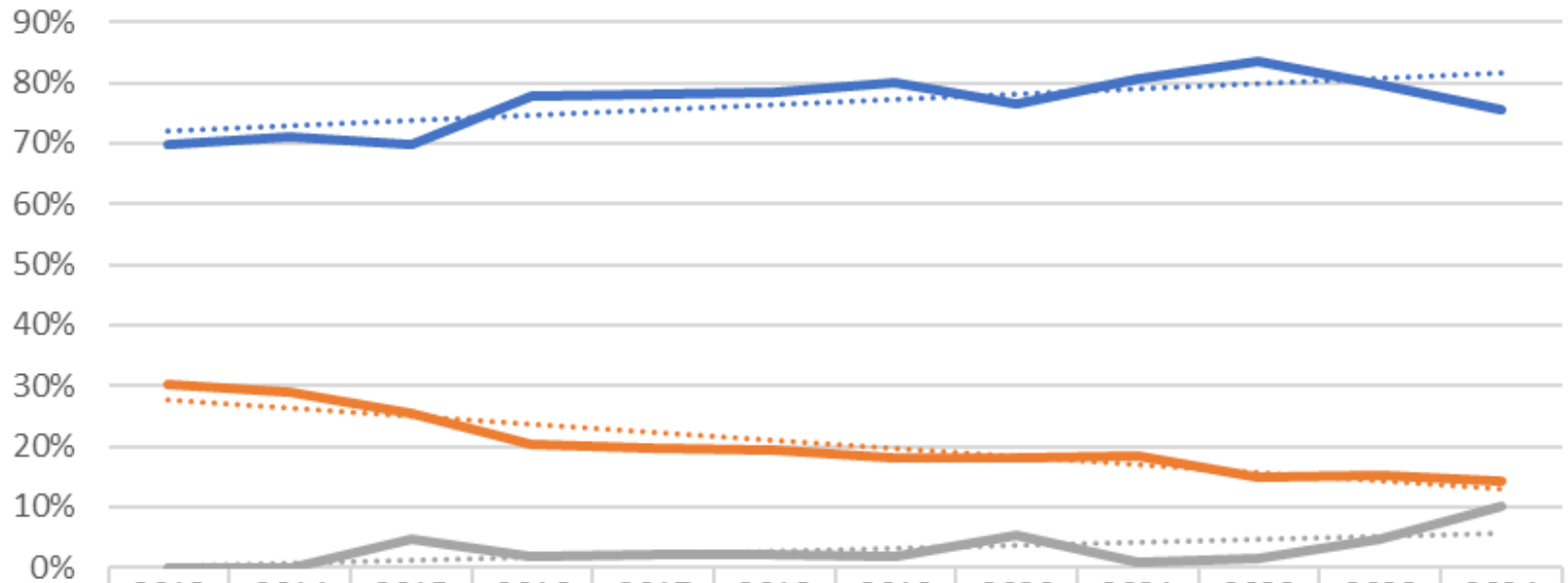
CTF Revenue by Quarter and Year



# CTF Percent by Category



## CTF Budget Percent by Spending Category



	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
— S&B	70%	71%	70%	78%	78%	78%	80%	77%	81%	83%	80%	76%
— Oper	30%	29%	25%	20%	20%	19%	18%	18%	18%	15%	15%	14%
— CIP	0%	0%	5%	2%	2%	2%	2%	5%	1%	2%	5%	10%

— S&B  
 — Oper  
 — CIP  
 ⋯ Linear (S&B)  
 ⋯ Linear (Oper)  
 ⋯ Linear (CIP)

# CTF 2023 Fund Balance Estimate

<b>CTF Estimated 2022 EOY Fund Balance</b>	<b>\$ 2,858,313*</b>
<b>Add: 2023 Estimated Revenue</b>	<b>\$ 5,927,139</b>
<b>Less: 2022 Project &amp; PO rollover</b>	<b>(\$519,359)</b>
<b>Add: 2022 A/P Accruals</b>	<b>\$15,296</b>
<b>Less: 2022 Memo Encumbrance</b>	<b>(\$272,577)</b>
<b>Less: 2023 Budgeted Expenditures</b>	<b>(\$ 6,382,970)</b>
<b>2023 Estimated Total EOY Fund Balance</b>	<b>\$ 1,625,842</b>
<b>Hold 10% Reserve</b>	<b><u>(\$ 592,714)</u></b>
<b>2023 Estimated Available Fund Balance</b>	<b>\$ 1,033,128</b>

\*2022 Annual Comprehensive Financial Report (ACFR) preliminary, unaudited figures

# CTF Proposed 2024 CIP Budget



2024 CTF Total Projected Revenue = \$ 6,010,000\*

Max Fund Draw = \$ 1,033,128

Max Available = \$ 7,043,128

2024 Total Proposed CTF Budget = \$7,099,863

## CTF Proposed Operating

2024 CTF Operating Budget

**\$ 6,374,863**

## CTF Proposed CIP Projects

Red Rock Canyon Landfill

\$ 35,000

Maintenance of Outdoor Sculpture

\$ 20,000

Grey Hawk Park Implementation

\$ 500,000

Skyview Sports Complex Turf Replacement

\$ 70,000

Economic Benefits of Parks Study Update

\$ 100,000

**Total Proposed 2024 CTF CIP Projects**

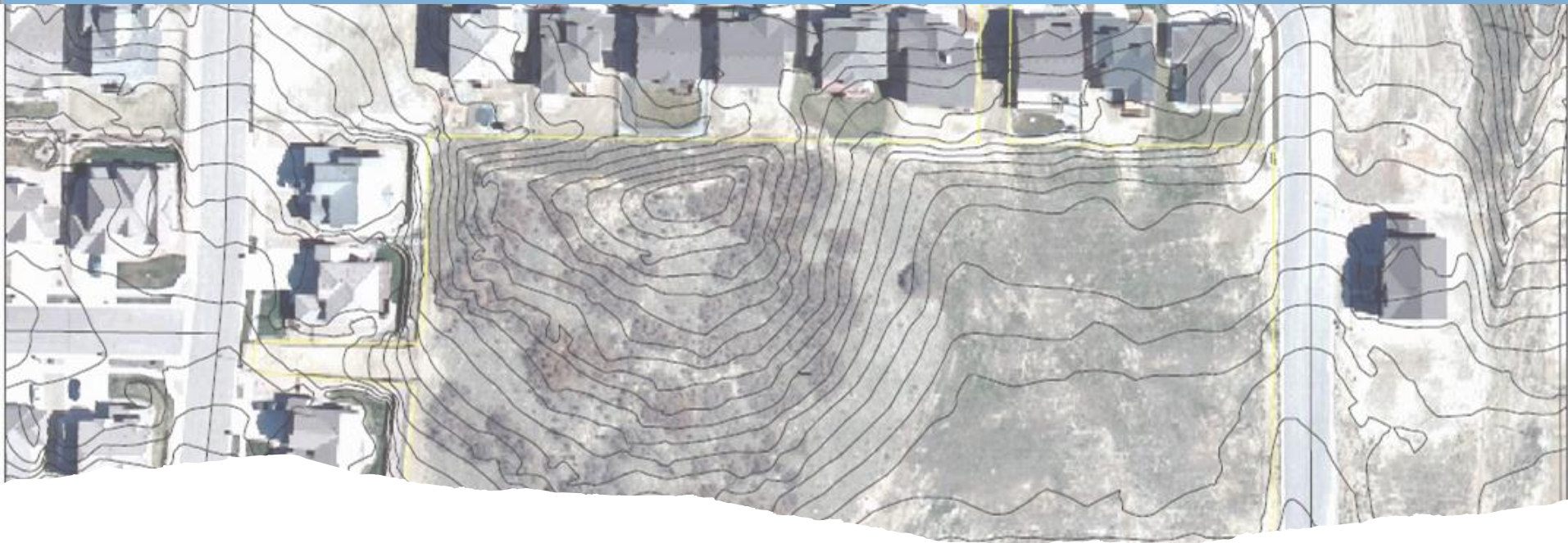
**\$ 725,000**

\*From long range planning data. Subject to adjustment by Budget Office later in the budget process. 44

## CTF Proposed 2024 Budget

**\$7,099,863**

<b>2024 CTF Percent Salary &amp; Benefits, Operating, CIP</b>		
	<b>Budget</b>	<b>% of total</b>
<b>Salaries &amp; Benefits</b>	5,364,105	76%
<b>Operating</b>	1,010,759	14%
<b>CIP</b>	725,000	10%
<b>Total</b>	<b>7,099,863</b>	<b>100%</b>



# Grey Hawk Park Implementation

- **Implementation of master plan including construction documents and construction of park elements.**
- **2024 Proposed CTF                      \$ 500,000**

*Total Project Cost \$1.7M – \$2.1M  
(CTF, TOPS and Grants/Other)*





## Skyview Sports Complex Turf Replacement

- Replace two remaining infields at facility with new artificial turf.
- **2024 Proposed CTF    \$70,000**

*Total project cost \$180,000  
(Ballfield Fund and CTF)*

## Other CTF Projects

- Red Rock Canyon landfill monitoring annual contract - \$35,000
- Outdoor sculpture maintenance - \$20,000
- Economic benefits of parks study update - \$100,000

# PLDO

## Proposed 2024 CIP Budget Public Space and Development (Parkland Dedication Ordinance)

*Purpose-To provide for the acquisition of parks and open space in new subdivisions.*

# PLDO Fund Balance by Category



<b>PLDO Revenue</b> <b>2021 through 04-30-2023 (from 43066-PLDO Neighborhood GSA)</b>		
<b>Description</b>		<b>Amount</b>
Bluffs	PLD01	498,893.50
Foothills	PLD02	415,094.00
Mountain	PLD03	44,685.00
Pioneer	PLD04	690,244.00
Plains	PLD05	801,027.40
Streams	PLD07	609,900.00
Woodlands	PLD08	556,341.00
<b>Grand Total</b>		<b>3,616,184.90</b>
No data for PLD06-Prairie		
<b>PLDO Revenue</b> <b>2021 through 04-30-2023 (from 43067-PLDO Community Parks)</b>		
<b>Description</b>		<b>Amount</b>
Community Parks	43067	3,101,534.50
<b>Grand Total</b>		<b>3,101,534.50</b>

# PLDO Proposed 2024 CIP Budget

2024 Proposed PLDO Budget	
PLDO Acquisitions	\$ 25,000
<b>Total 2024 Proposed PLDO Budget</b>	<b>\$ 25,000</b>

Funds will be used for fees related to acquisitions such as surveys, appraisals, title fees, and small easement acquisitions. Expenses will be applied to cost of acquisitions as they occur.

# **PPRTA**

## **Proposed 2024 CIP Budget**

### **Pikes Peak Rural Transportation Authority**

#### **1% Sales Tax**

*Purpose-To improve and maintain roads and support public transit.*

***\*No PPRTA II projects will be funded in the 2024 budget.***

## PPRTA II

- All approved PPRTA II projects have been funded
- No new PPRTA funding for PRCS through 2025
- Information about the proposed list can be found:  
<https://coloradosprings.gov/project/pprta-3-potential-projects>

## **Other projects by category considered for 2024 funding:**

- Facility improvements
- Garden of the Gods
- Memorial Park improvements
- Parking Lot improvements
- Playground replacements
- Pool improvements
- Restroom upgrades
- Safety improvements
- Sport Court improvements
- Water conservation projects





**Questions?**

## COLORADO SPRINGS PARKS AND RECREATION DEPARTMENT

### TOPS Working Committee

---

**Date:** June 7, 2022

**Item Name:** 2024 Trails, Open Space and Parks (TOPS) Capital Improvement Budget

**Summary:**

Parks, Recreation and Cultural Services Department staff requests recommendation of the proposed 2024 TOPS Capital Improvement Program (CIP) budget. The budget has been developed based upon the 2014 Parks System Master Plan, a needs assessment, community input, and Parks, Recreation and Cultural Services Advisory Board and TOPS Working Committee discussion. The TOPS Working Committee's recommendation will be carried forward to the Parks Board for consideration as part of the 2024 Budget process.

**This is an action item for the TOPS Working Committee:**

The Parks, Recreation and Cultural Services Advisory Board will consider the TOPS CIP budget at its June 8, 2023, meeting.

**Background:**

Each year the Parks, Recreation and Cultural Services Department conducts a process to assist in establishing priorities for the annual TOPS CIP budget. As part of the 2024 TOPS CIP budget process, the Parks, Recreation and Cultural Services Department staff has prepared projected estimates on available funding and is seeking public input as part of the TOPS CIP budget process. In accordance with the TOPS Ordinance, the TOPS Working Committee is responsible for recommending priority projects for the expenditure of TOPS funds.

**Stakeholder process:**

The TOPS Working Committee meetings and Parks, Recreation and Cultural Services Advisory Board meetings provide opportunity for public comment on the TOPS CIP budget.

**Alternative:**

The TOPS Working Committee can recommend approval, disapproval, or modification of the 2024 TOPS CIP budget as presented.

**Recommendation:**

Staff requests that the TOPS Working Committee recommend to the Parks, Recreation and Cultural Services Advisory Board this 2024 TOPS CIP budget as presented.

**Proposed Motion:**

Move to recommend to the Parks, Recreation and Cultural Services Advisory Board this 2024 TOPS CIP budget as presented.