

## **Audit Committee Meeting Minutes**

Thursday, August 17, 2023, 10:30 AM

Pikes Peak Conference Room and

Telephone access +1 720-617-3426 (Toll) /Conference ID: 249 521 947#

### **Open Session**

Present in person were Council members Lynette Crow-Iverson and Dave Donelson, Committee Member Barry Baum, City Auditor Jacqueline Rowland, Office of the City Auditor staff members Shawn Alessio, Greg Anderson, Tom Baird, Sally Barber, Vickie Classen, Rhea Hendrixson, and Carl Schueler. Linette Crouch was present to take the minutes. Attending representing City of Colorado Springs were Ryan Trujillo, Mary Weeks, Dusty Dezell, Nicole Spindler, and Henry Martin. Representing Colorado Springs Utilities were Tristan Gearhart, Rich Norton, JR., Mike Francolino, Natalie Lovell, and Kelly Aguayo. Committee alternate Jim Godfrey arrived at 10:06 AM. Mary Weeks, CIO, joined the meeting at 10:18 AM. Committee member Nicole Motley joined the meeting via Microsoft Teams at 10:05 AM.

Crow-Iverson called the meeting to order at 10:02 AM.

Rowland read the statement to go into closed session. In accord with City Charter art. III, § 3-60(d) and its incorporated Colorado Open Meetings Act, C.R.S. § 24-6-402(4)(g), the City Council Audit Committee, in Open Session, is to determine whether it will hold a Closed Executive Session. The issues to be discussed involve: Consideration of documents protected by the "Open Records Act".

The Chair shall poll the Audit Committee members, and, upon consent of two-thirds of the members present, may hold a Closed Executive Session. If consent to the Closed Executive Session is not given, the item may be discussed in Open Session or withdrawn from consideration.

Unanimous – moved to closed session at 10:03AM.

### **Closed Session**

Reports 23-17 Colorado Springs Utilities Southern Delivery System Partner Billing – 2022 and 23-16 City of Colorado Springs and Colorado Springs Utilities Fleet Management and Maintenance Services Procurement were presented.

The committee discussed the possibility of changing the Audit Committee meeting time.

The committee was briefed on 23-09 City of Colorado Springs Information Technology Account Management progress.

Crow-Iverson returned the committee to open session at 11:45 AM.

### **Open Session**

Gearhart returned to the meeting.

The committee approved of minutes from the July 20, 2023, meeting.

Rowland explained 2024 Audit Planning process and stated she plans to meet individually with each citizen committee member to discuss the process and possible projects.

Rowland presented the current year Audit Plan status. Baum asked about the Sales Tax Application project. Alessio explained it was a review of a new module/application at the request of the Sales Tax department.

Crow-Iverson adjourned the meeting at 11:10 AM.