



**COLORADO SPRINGS  
AIRPORT**

Colorado's small airport

**MINUTES  
Airport Advisory Commission  
Wednesday, January 24, 2024  
3:00 PM – 5:00 PM  
Colorado Springs Airport Conference Room B  
(Public Via Teleconference)  
Teams Meeting**

**VOTING**

**COMMISSIONERS PRESENT:**

John Buckley – Chairman  
Michelle Ruehl – Vice Chairman (via TEAMS)  
Danny Mientka – Commissioner  
Al Peterson – Commissioner  
George Mentz – Commissioner (via TEAMS)  
Mark Volcheff – Commissioner  
John Eastman – Commissioner

**VOTING**

**COMMISSIONERS ABSENT:**

**NON-VOTING**

**MEMBERS PRESENT:**

Dan Roehrs – Alternate Commissioner  
Randy Helms – City Council Representative

**NON-VOTING**

**MEMBERS ABSENT:**

Dave Elliot – Meadow Lake Airport Liaison  
Brian Risley – City Council Representative  
County Commissioner Stan VanderWerf – Liaison  
Commissioner  
County Commissioner Longinos Gonzalez, Jr. – Liaison  
Commissioner

**CITY STAFF PRESENT:**

Greg Phillips – Director of Aviation  
Michael Gendill – Senior Attorney  
Jennifer Cook – Executive Assistant  
Troy Stover – Business Park Development Director  
Brett Miller – Assistant Director of Aviation  
Deanna Stoddard – Design and Construction Manager  
Chris Padilla – Senior Airport Planner  
Steve Hedden – Finance & Properties Manager

**GUESTS PRESENT:**

Alex McKean, RS&H (via TEAMS)  
Jeff Bohn, Space Force  
Jeff Craig, jetCenters of Colorado  
Bob Sedlacek, Hudson  
Other attendees via phone were unknown

I. **MEETING CALLED TO ORDER at 3:00 PM JANUARY 24, 2024, by CHAIRMAN BUCKLEY**

II. **APPROVAL OF THE DECEMBER 13, 2023 MEETING MINUTES**

Commissioner Volcheff made a motion to approve the December 13, 2023 meeting minutes. Commissioner Peterson seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 6 Yes)**

III. **COMMUNICATIONS**

- None

IV. **PUBLIC COMMENT**

- None

V. **NEW BUSINESS AND REPORT ITEMS**

A. **Land Use Review – Chris Padilla**

Chris Padilla presented ten (10) Land Use Items.

Commissioner Mientka made a motion to recommend approval of Land Use Items #1, #2, #3, #4, #6, #7, #8, #9, and #10, as presented by airport staff. Commissioner Volcheff seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 6 Yes)**

Land Use Item #5: Briefed

Due to a conflict of interest, Commissioner Mientka recused himself from the Land Use Item #5 discussion.

Details: Land Use Item #5, Request by Matrix Design Group, Inc. on behalf of Pikes Peak Investments LLC for approval of a final plat for Eastern Sky at Reagon Ranch Filing No 1. The plat includes office space, industrial/commercial use, parks, single-family and multi-family units. The site is zoned MX-M/AP-O (Mixed-Use Medium/Airport Overlay) and consists of approximately 265 acres. The site is located south of Marksheffel Rd and Highway 94.

**Concurrent Request:** Request for approval of the Reagan Ranch Lift Station development plan. **Review Note:** The Reagan Ranch Master Plan major amendment was reviewed by the Commission in January 2023.

Discussion: None

Commissioner Volcheff made a motion to recommend approval of Land Use Item #5 as presented by airport staff. Commissioner Eastman seconded.

**VOTE: APPROVED (Unanimous, Roll Call Passes 5 Yes)**

## **B. Director's Airport Business Report**

### **• Project Status Report**

- Airport/Airfield construction report presented by Deanna Stoddard.
- Concourse Modernization – Future packages and permit sets being carved and compiled (boilers, elevators, fire alarm, next Concourse phases, etc.).
- Inline Baggage System Preliminary Design – Executive Summary and Alternatives Analysis Report for pre-design phase was submitted to TSA on 1/9/24. Follow up meeting with TSA to discuss submittal and next step (Full Design Phase) is scheduled for 2/2/24.
- Milton E. Proby Parkway Rehabilitation – Scope and fee for design received this week. Review, negotiation, and execution prior to project kickoff. Nunn will be brought in during design per CMGC delivery.
- Oversize Babbage Handling System – Work continues in breezeway for CBRA room, bag carousel, high-speed roll up doors, and more. Conveyance system install is underway to include catwalk. Coordination with TSA regarding screening equipment install.
- Concourse Modernization (construction) – South restrooms opened 12/22; punch list items remain. Work continues on Gates 2 and 4; new lounge location; family restroom and more. Scheduling, procurement, and coordination ongoing.
- TW Alpha Phase I – This project will go out for bid 1/19/24. Bids due 2/20/24. Due to funding constraints, pond work only in 2024 with remaining pavement schedules anticipated in 2025.

### **• Traffic Trend Report**

- The airline data analysis was presented by Greg Phillips.
- The Colorado Springs Airport (COS) ended 2023 with record-breaking enplanement numbers and higher overall traffic, reaching a year-end total of 1,179,108 enplanements. This reflects a ten percent increase compared to the previous year and stands as the highest number of enplanements at COS since the year 1999 or in 24 years.
- COS had 106,474 enplanements for the month of December 2023, up 32.2% percent compared to December 2022.
- The annual total number of passengers for COS reached 2,347,008, representing a ten percent year-over-year increase.

- **COS Financial Report**
  - No COS financial report, pending year-end audit.
- **Airport Business Development Report**
  - Airport business development report presented by Troy Stover.

**C. General Business – Director Greg Phillips**

- Joe Nevill and Aidan Ryan are attending the ACI-NA Air Service Data Seminar in Austin, Texas.
- Director Phillips attended the Colorado Airport Operators Association (CAOA) Winter Conference and Legislative Reception in Denver this week.
- Reno Air Races are now defunct in Reno, but they are looking to host the races at other airports.
- Discussion from the FAA regarding changes in the land use policy and changes in the air carrier incentive policy.
- COS announced a transition from its current Premier Lounge to a distinguished Global Lounge Network (GLN) lounge. The inauguration of GLN's new lounge is set to take place in the third quarter of 2024. The current Premier Lounge is set to close after the last departure of February 29, 2024.
- Greg Phillips and Brett Miller to attend the International Association of Baggage System Companies (IABSC) Annual BHS Summit in San Antonio, Texas, January 29 – 31, 2024.
- Greg Phillips to attend the Western Service Area Noise Forum in Seattle, Washington, on February 8<sup>th</sup>.

**D. Chairman's Report – Chairman Buckley**

- None

**VI. OTHER BUSINESS**

- None

**VII. COMMISSION MEMBERS' COMMENTS**

- None

**VIII. CHAIRMAN'S COMMENTS**

- None

**IX. ADJOURNMENT**

- Chairman Buckley adjourned the meeting at 4:36 PM.

**The next meeting date is Wednesday, February 28, 2024**