



**COLORADO SPRINGS  
AIRPORT**

Colorado's small airport

**MINUTES  
Airport Advisory Commission  
Wednesday, June 26, 2024  
3:00 PM – 5:00 PM  
Colorado Springs Airport Conference Room B  
(Public Via Teleconference)  
Teams Meeting**

**VOTING**

**COMMISSIONERS PRESENT:** John Buckley – Chairman  
Michelle Ruehl – Vice Chairman  
Danny Mientka – Commissioner  
Mark Volcheff – Commissioner  
John Eastman – Commissioner

**VOTING**

**COMMISSIONERS ABSENT:** Al Peterson – Commissioner  
George Mentz – Commissioner

**NON-VOTING**

**MEMBERS PRESENT:** Dan Roehrs – Alternate Commissioner  
Randy Helms – City Council Representative (via TEAMS)  
County Commissioner Stan VanderWerf – Liaison  
Commissioner  
Dave Elliot – Meadow Lake Airport Liaison

**NON-VOTING**

**MEMBERS ABSENT:** Brian Risley – City Council Representative  
County Commissioner Longinos Gonzalez, Jr. – Liaison  
Commissioner

**CITY STAFF PRESENT:**

Greg Phillips – Director of Aviation  
Michael Gendill – Senior Attorney  
Jennifer Cook – Executive Assistant  
Chris Padilla – Senior Airport Planner  
Dana Jackson – Properties Manager (via TEAMS)  
Dana Schield – Senior Public Communications Specialist  
(via TEAMS)  
David Andrews – Senior Attorney (via TEAMS)  
Garrett Hintze – Air Service Development Analyst  
Ivette Rentas – Airport Customer Relations Coordinator  
(via TEAMS)  
Michael Montgomery - Deputy City Council Administrator  
(via TEAMS)  
Steve Hedden – Finance & Properties Manager  
Troy Stover – Business Park Development Director

**GUESTS PRESENT:**

Bob Sedlacek, Hudson  
Jeff Craig, jetCenters of Colorado (via TEAMS)  
Marc Miller, Woolpert (via TEAMS)  
Other attendees via phone were unknown

**I. MEETING CALLED TO ORDER at 3:03 PM JUNE 26, 2024, by CHAIRMAN BUCKLEY**

**II. APPROVAL OF THE MAY 22, 2024 MEETING MINUTES**

Commissioner Eastman made a motion to approve the May 22, 2024 meeting minutes. Vice Chairman Ruehl seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 5 Yes)**

**III. COMMUNICATIONS**

- None

**IV. PUBLIC COMMENT**

- None

**V. NEW BUSINESS AND REPORT ITEMS**

**A. Land Use Review – Chris Padilla**

Chris Padilla presented six (6) Land Use Items.

Commissioner Mientka made a motion to recommend approval of Land Use Items #1, #2, #4, #5, and #6 as presented by airport staff. Commissioner Volcheff seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 5 Yes)**

Land Use Item #3: Briefed

Due to a conflict of interest, Commissioner Mientka recused himself from the Land Use Item #3 discussion.

Details: Land Use Item #3, Request by Matrix Design Group, Inc. on behalf of Reagan Ranch Development LLC for approval of Eastern Sky Filing No 2. The plan includes 228 single-family residential lots. The site is zoned PDZ/AP-O/APZ-1 (Mixed-Use Medium/Airport Overlay/Accident Potential Zone 1) and consists of approximately 40.9 acres. The site is located south of Marksheffel Rd and Highway 94.

Review Note: The Eastern Sky at Reagan Ranch Filing No. 1 and Final Plat was reviewed by the Commission in January 2024.

Discussion: None

Commissioner Eastman made a motion to recommend approval of Land Use Item #3 as presented by airport staff. Vice Chairman Ruehl seconded.

VOTE: APPROVED (Unanimous, Roll Call Passes 4 Yes)

## **B. Director's Airport Business Report**

### **• Project Status Report**

- Airport/Airfield construction report presented by Chris Padilla.
- Milton E. Proby Parkway Rehabilitation - Preliminary Plans and GEC received 5/2 in review. Design page turn review held 5/17. Additional coordination meetings for SWENT input, site walks being scheduled. Asphalt designs pending traffic count study.
- RAC Drainage Repair - Task Order Executed 5/14. Ongoing coordination with City and FEMA. Kickoff meeting 6/12.
- New Security Screening Lane Addition - Task Order in circulation for execution. Any changes require TSA review and approval. Further design and construction plans required to build.
- Oversize Baggage Handling System – TSA equipment installed; ongoing coordination for network and controls integration (“handshake”). Stakeholder training for east scheduled 6/26-6/27. West conveyance line assembly moving along well. West Dog House impacts to UA being coordinated.
- Concourse Modernization (construction) – Gate 6 walls taken down on 6/20. Lounge Area construction underway. Scheduling, procurement, and coordination ongoing. Started Gate 10 work.
- Taxiway Alpha Phase (A4-A7) - Notice of Award for Entitlement portion only. Remaining awards contingent upon FAA funding. Scheduled to start 7/8.
- Federal Inspection (FIS)/User Fee Facility (UFF) - Demo phase scheduled to start 7/8. Working on Bid Package 2. CBP Staff from Denver and Washington DC on site. Awaiting layout approval and design completion.

### **• Traffic Trend Report**

- Airline data analysis presented by Garrett Hintze.
- The Colorado Springs Airport (COS) welcomed 216,775 total passengers for May, which is 14 percent more than in May last year.
- Enplanements were up by 14.8 percent year-over-year, with 108,915 travelers boarding a plane out of COS in May.
- COS saw a 10.2 percent YOY increase in seats available in May, totaling 123,828 seats for the month.

### **• COS Financial Report**

- COS financial report presented by Steve Hedden.

- **Airport Business Development Report**
  - Airport business development report presented by Troy Stover.

**C. General Business** – Director Greg Phillips

- Director Phillips presented the Commissioners with copies of the Colorado Springs Airport's (COS) Annual report.
- Forbes Advisor recently released its ranking for the 'worst cities for summer travel' in the United States and two Colorado spots are high on the list, Colorado Springs was one of the two cities.
- COS has developed a new culture team that will focus on strategic objectives, vision, mission, and cultural values.

**D. Chairman's Report** – Chairman Buckley

- Vice Chairman Ruehl spoke to the AAC Outcomes (long-term, short-term, annual) document she created in January 2020. Document to be emailed to the Commission.

**VI. OTHER BUSINESS**

- None

**VII. COMMISSION MEMBERS' COMMENTS**

- None

**VIII. CHAIRMAN'S COMMENTS**

- None

**IX. ADJOURNMENT**

- Chairman Buckley adjourned the meeting at 4:36 PM.

**The next meeting date is Wednesday, July 24, 2024**