

City Attorney

Wynetta Massey, City Attorney | (719) 385-5909 | City.AttorneyMain@coloradosprings.gov

All Funds Summary

All Funds	Use of Funds	2023 Actual	2024 Original Budget	* 2024 Amended Budget	2025 Budget	2025 Budget - * 2024 Amended Budget
	General Fund	\$8,654,454	\$9,591,570	\$9,591,570	\$10,037,238	\$445,668
Total	\$8,654,454	\$9,591,570	\$9,591,570	\$10,037,238	\$445,668	
Positions						
General Fund	61.00	61.00	61.00	61.00	0.00	
Total	61.00	61.00	61.00	61.00	0.00	

* 2024 Amended Budget as of 8/31/2024

Significant Changes vs. 2024

- Increase of approximately \$446,000 in the General Fund mainly to fund existing positions, pay for performance, and benefit cost adjustments

City Attorney - Overview

The City Attorney's Office is the legal advisor to the Mayor, City Council, Utilities Board, Boards and Commissions, and staff of the municipal government and City enterprises in relation to their duties as set forth in City Charter Art. XIII, § 13-80. The City Attorney's Office:

- Represents the City in all court cases where the City has an interest and prosecutes all cases docketed into Municipal Court
- Provides legal representation to Colorado Springs Utilities, the Memorial Health System Enterprise, and all other City enterprises
- Provides legal services for all transactional, operational, and employment matters on behalf of the City and all of its enterprises
- Reviews, updates, and maintains the City Code and provides legal services for special district, annexation, and finance issues

Real Estate Services (RES) is responsible for centralizing the real estate functions of the City of Colorado Springs, Colorado Springs Utilities, and the Colorado Springs Airport. Services include:

- Management oversight and support services for the acquisition of land, easements, and rights-of-way; the disposal of real property interests; real property leasing services; and compliance with *The City of Colorado Springs Procedure Manual for the Acquisition and Disposition of Real Property Interests, Revised 2021*
- Facilitating easement vacations and encroachments
- Conducting title review and document research
- Providing lease assistance
- Assisting the City and its citizens with various research requests
- RES functions as the custodian of record for the City's real estate files and real estate database while protecting and conserving the City's real property assets. Although RES is General Fund supported, the General Fund recovers expenses from Colorado Springs Utilities and Colorado Springs Airport for work done on their behalf.

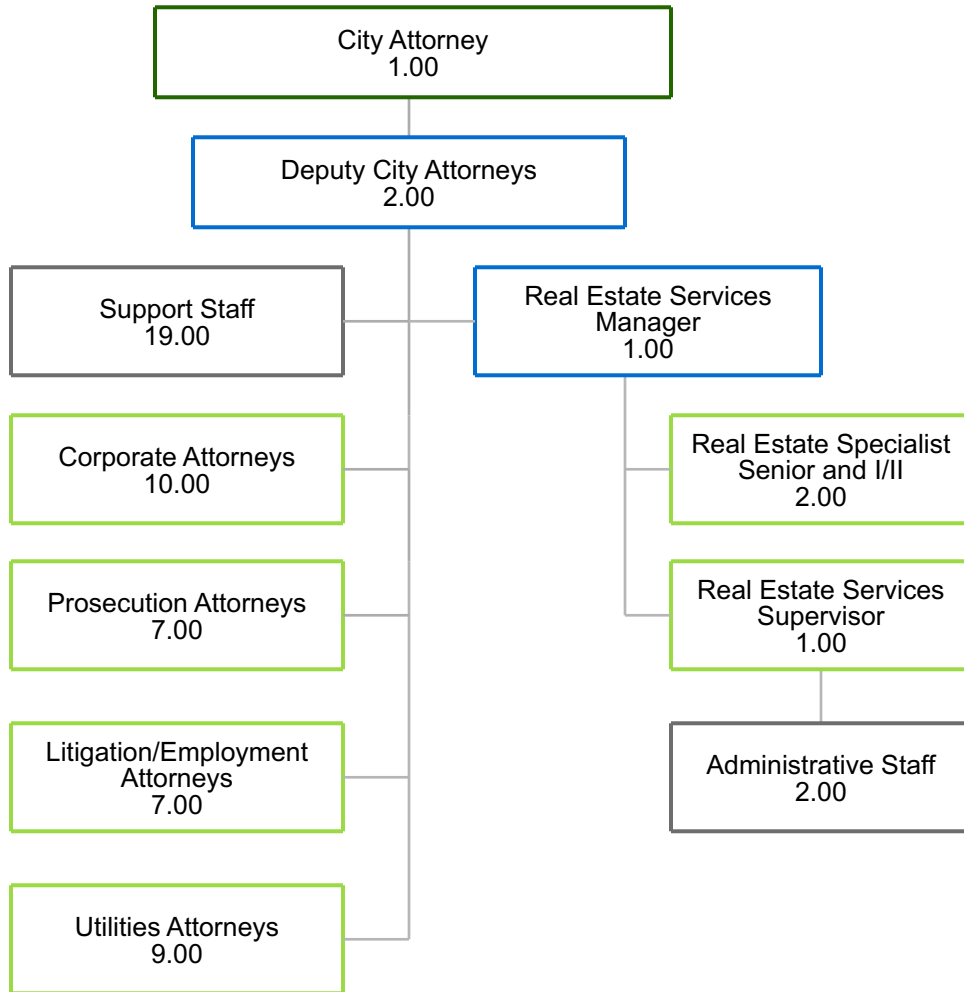
City Attorney - Functions

The City Attorney manages the following functions supported by the General Fund:

City Attorney Functions	2022 Actual	2023 Actual	2024 Original Budget	* 2024 Amended Budget	2025 Budget
City Attorney's Office	\$7,431,082	\$7,967,186	\$8,834,759	\$8,834,759	\$9,353,657
Real Estate Services	613,130	687,268	756,811	756,811	683,581
Total City Attorney Functions	\$8,044,212	\$8,654,454	\$9,591,570	\$9,591,570	\$10,037,238

* 2024 Amended Budget as of 8/31/2024

City Attorney - Organizational Chart



Strategic Plan



Public Safety

Strategic Plan Objectives	Performance Measures	
	New Indicator 2025	Target 2026
Develop and implement plans for appropriate public safety facilities, equipment, innovative technology, and staffing levels to meet current and evolving community needs.	TBD	TBD
Support coordinated efforts of community partners to implement evidence-based practices that address public safety concerns around homelessness and behavioral health.	TBD	TBD
Focus efforts on planning and coordination with the community and partners to expand resilience, reduce the impacts of hazards, and enhance response capabilities.	TBD	TBD
Implement effective strategies to reduce injury and damage caused by traffic crashes.	TBD	TBD
Prioritize preventative solutions including partnerships with community-led efforts that reduce crime and build safe neighborhoods.	TBD	TBD
Notable Achievements		
TBD		



Infrastructure

Strategic Plan Objectives	Performance Measures	
	New Indicator 2025	Target 2026
Expand safe, connected, and reliable multimodal options to make it easier to get around.	TBD	TBD
Provide well-maintained and safe recreation spaces for all to enjoy.	TBD	TBD
Foster sustained investment in public infrastructure to take care of what we have.	TBD	TBD
Update the approach for infill development and annexation that is centered around community needs and values while providing an appropriate level of City services.	TBD	TBD
Continually invest in the necessary information technology architecture to safeguard the stability and continuity of city services.	TBD	TBD
Leverage data and innovative technology to address our community's needs and enhance our quality of life.	TBD	TBD
Notable Achievements		
TBD		

Strategic Plan



Housing Solutions

Strategic Plan Objectives	Performance Measures	
	New Indicator 2025	Target 2026
Develop and implement a comprehensive housing strategy that refines the City's approach to meet the community's housing needs.	TBD	TBD
Optimize processes and support land use practices to effectively address housing challenges.	TBD	TBD
Identify and secure funding for housing incentives, programs, and resources to support housing attainability.	TBD	TBD
Leverage diverse partnerships to implement housing solutions.	TBD	TBD
Support innovative approaches to housing construction that adapt to evolving community needs.	TBD	TBD
Foster diverse development and enhance neighborhood character to support household and neighborhood vitality.	TBD	TBD
Notable Achievements		
TBD		



Economic Vitality

Strategic Plan Objectives	Performance Measures	
	New Indicator 2025	Target 2026
Bolster collaboration and resources to foster a premier, business-friendly environment that supports new and existing businesses.	TBD	TBD
Promote and support local businesses by connecting industry to a skilled and diverse workforce.	TBD	TBD
Encourage the development of a robust and innovative ecosystem that supports entrepreneurship and a diverse regional economy.	TBD	TBD
Celebrate the City's unique strengths and assets to include its identity as Olympic City USA.	TBD	TBD
Notable Achievements		
TBD		

Strategic Plan



Community Activation

Strategic Plan Objectives	Performance Measures	
	New Indicator 2025	Target 2026
Advance the comprehensive communication strategy to inform the community about the City's priorities and initiatives.	TBD	TBD
Establish and promote channels that are accessible and equitable so that residents receive information and can provide input on issues that impact them.	TBD	TBD
Encourage the use of public spaces and neighborhood-based engagement to cultivate resident input, collaboration, and a sense of community.	TBD	TBD
Increase access and awareness, foster collaborative partnerships, and strengthen social support systems to improve well-being in the Pikes Peak Region.	TBD	TBD
Create greater transparency of the City's data so that residents can be more knowledgeable about the City's decision making and engage more effectively with City government.	TBD	TBD
Encourage mental health participation in City programs to engage residents and foster a more connected community.	TBD	TBD
Notable Achievements		
TBD		

The sections below provide a summary of the Budget, authorized positions, changes that occurred after the budget was implemented for 2024, and changes occurring as part of the 2025 Budget for the General Fund.

City Attorney - General Fund: Summary, Funding, and Position Changes

General Fund	Use of Funds	2022 Actual	2023 Actual	2024 Original Budget	* 2024 Amended Budget	2025 Budget	2025 Budget - * 2024 Amended Budget	
	Salary/Benefits/Pensions	\$7,757,538	\$8,402,460	\$9,239,468	\$9,239,468	\$9,685,136	\$445,668	
	Operating	285,124	251,994	349,902	349,902	350,602	700	
	Capital Outlay	1,550	0	2,200	2,200	1,500	(700)	
	Total	\$8,044,212	\$8,654,454	\$9,591,570	\$9,591,570	\$10,037,238	\$445,668	
	Revenue	\$2,731,353	\$3,210,620	\$3,046,136	\$3,046,136	\$3,176,793	\$130,657	
	Position Title	2023 Actual	2024 Original Budget	* 2024 Amended Budget	2025 Budget	2025 Budget - * 2024 Amended Budget		
	Administrative Assistant I	2.00	2.00	2.00	2.00	0.00		
	Assistant Attorney	2.00	2.00	2.00	2.00	0.00		
	Associate Attorney	3.00	3.00	3.00	3.00	0.00		
	Attorney	3.00	3.00	2.00	2.00	0.00		
	Business Support Specialist, Sr	1.00	1.00	1.00	1.00	0.00		
	City Attorney	1.00	1.00	1.00	1.00	0.00		
	Deputy City Attorney	2.00	2.00	2.00	2.00	0.00		
	Division Chief	4.00	4.00	4.00	4.00	0.00		
	Legal Administrator	1.00	1.00	1.00	1.00	0.00		
	Legal Secretary	7.00	7.00	7.00	7.00	0.00		
	Paralegal	2.00	2.00	3.00	3.00	0.00		
Program Administrator II	1.00	1.00	1.00	1.00	0.00			
Prosecutor	4.00	4.00	4.00	4.00	0.00			
Real Estate Manager	1.00	1.00	1.00	1.00	0.00			
Real Estate Services Sup	1.00	1.00	1.00	1.00	0.00			
Real Estate Specialist II	1.00	1.00	1.00	1.00	0.00			
Senior Attorney	17.00	17.00	18.00	18.00	0.00			
Senior Legal Secretary	2.00	2.00	2.00	2.00	0.00			
Senior Paralegal	5.00	5.00	4.00	4.00	0.00			
Senior Real Estate Specialist	1.00	1.00	1.00	1.00	0.00			
Total Positions	61.00	61.00	61.00	61.00	0.00			

* 2024 Amended Budget as of 8/31/2024

City Attorney - General Fund: Summary, Funding, and Position Changes

Funding Changes	During 2024	* 2024 Amended - 2024 Original Budget
	None	\$0
	Total During 2024	\$0
	For 2025	2025 Budget - * 2024 Amended Budget
	Salaries/Benefits/Pensions	
	Net change to fund existing positions	\$12,193
	Increase to fund pay for performance and pay progression	355,505
	Increase to fund medical cost adjustments	77,970
	Total Salaries/Benefits/Pensions	\$445,668
	Operating	
	Redistribution of Capital Outlay to Operating	700
	Total Operating	\$700
	Capital Outlay	
Redistribution of Capital Outlay to Operating	(\$700)	
Total Capital Outlay	(\$700)	
Total For 2025	\$445,668	

Position Changes	During 2024	* 2024 Amended - 2024 Original Budget
	None	0.00
	Total During 2024	0.00
	For 2025	2025 Budget - * 2024 Amended Budget
	None	0.00
	Total For 2025	0.00

* 2024 Amended Budget as of 8/31/2024

City of Colorado Springs Budget Detail Report

001 - GENERAL FUND
City Attorney

Acct # - Description	2022 Actual	2023 Actual	2024 Original Budget	* 2024 Amended Budget	2025 Budget	2025 Budget - * 2024 Amended Budget
Salaries/Benefits/Pensions						
51003 - REDUCTION IN SALARIES BENEFITS	0	0	(325,523)	(325,523)	(325,523)	0
51205 - CIVILIAN SALARIES	6,034,639	6,513,537	7,389,093	7,389,093	7,684,663	295,570
51210 - OVERTIME	188	843	1,500	1,500	1,500	0
51220 - SEASONAL TEMPORARY	8,291	0	5,000	5,000	5,000	0
51245 - RETIREMENT TERM VACATION	35,786	61,506	0	0	0	0
51260 - VACATION BUY PAY OUT	33,016	39,919	0	0	0	0
51299 - SALARIES REIMBURSEMENTS	(48,126)	(72,368)	0	0	0	0
51610 - PERA	855,967	942,448	1,092,846	1,092,846	1,138,592	45,746
51612 - RETIREMENT HEALTH SAVINGS	0	14,684	25,000	25,000	25,000	0
51615 - WORKERS COMPENSATION	16,379	11,136	7,966	7,966	4,652	(3,314)
51620 - EQUITABLE LIFE INSURANCE	14,044	15,244	23,553	23,553	30,251	6,698
51640 - DENTAL INSURANCE	24,129	24,808	28,020	28,020	28,080	60
51655 - RETIRED EMP MEDICAL INS	0	0	2,000	2,000	2,000	0
51670 - PARKING FOR EMPLOYEES	24,460	25,610	27,360	27,360	27,360	0
51690 - MEDICARE	85,183	91,859	107,215	107,215	111,501	4,286
51695 - CITY EPO MEDICAL PLAN	108,074	149,329	149,920	149,920	164,648	14,728
51696 - ADVANTAGE HD MED PLAN	539,758	556,890	676,018	676,018	757,162	81,144
51697 - HRA BENEFIT TO ADV MED PLAN	25,750	27,015	29,500	29,500	30,250	750
Salaries/Benefits/Pensions Total	7,757,538	8,402,460	9,239,468	9,239,468	9,685,136	445,668
Operating						
52110 - OFFICE SUPPLIES	8,568	7,203	10,500	10,500	9,200	(1,300)
52111 - PAPER SUPPLIES	1,913	1,486	3,600	3,600	3,300	(300)
52120 - SOFTWARE SUBSCRIPTION/LICENSE	13,010	415	7,664	7,664	6,564	(1,100)
52122 - CELL PHONES EQUIP AND SUPPLIES	338	0	600	600	600	0
52125 - GENERAL SUPPLIES	2,996	1,543	8,351	8,351	4,811	(3,540)
52135 - POSTAGE	8,533	7,447	8,330	8,330	8,420	90
52165 - LICENSES AND TAGS	10	10	50	50	50	0
52220 - MAINT OFFICE MACHINES	0	0	500	500	0	(500)
52282 - MAINT DATA COMMUNICATION	0	0	500	500	0	(500)
52305 - MAINT SOFTWARE & OTHER FEES	0	12,210	14,379	14,379	14,000	(379)
52405 - ADVERTISING SERVICES	12,568	576	10,000	10,000	2,000	(8,000)
52428 - HOSTED IT SERVICES	0	0	1,500	1,500	0	(1,500)
52574 - LEGAL SERVICES	83,830	87,914	108,381	108,381	128,000	19,619
52575 - SERVICES	25,952	6,780	29,000	29,000	19,000	(10,000)
52590 - TEMPORARY EMPLOYMENT	10,306	4,656	263	263	500	237
52605 - CAR MILEAGE	3,429	3,955	4,000	4,000	4,250	250
52607 - CELL PHONE ALLOWANCE	1,080	1,080	1,700	1,700	1,550	(150)
52615 - DUES AND MEMBERSHIP	26,063	29,149	31,990	31,990	37,173	5,183
52625 - MEETING EXPENSES IN TOWN	360	487	2,038	2,038	1,638	(400)
52630 - TRAINING	17,371	12,426	22,000	22,000	22,000	0
52645 - SUBSCRIPTIONS	20,165	23,278	24,160	24,160	26,000	1,840
52655 - TRAVEL OUT OF TOWN	18,656	20,672	25,000	25,000	26,000	1,000
52735 - TELEPHONE LONG DIST CALLS	0	0	500	500	200	(300)
52736 - CELL PHONE AIRTIME	0	0	360	360	60	(300)
52738 - CELL PHONE BASE CHARGES	4,618	4,838	4,336	4,336	5,386	1,050
52775 - MINOR EQUIPMENT	7,622	6,990	3,500	3,500	3,500	0
52776 - PRINTER CONSOLIDATION COST	17,273	15,784	18,500	18,500	18,500	0

City of Colorado Springs Budget Detail Report

001 - GENERAL FUND
City Attorney

Acct # - Description	2022 Actual	2023 Actual	2024 Original Budget	* 2024 Amended Budget	2025 Budget	2025 Budget - * 2024 Amended Budget
52874 - OFFICE SERVICES PRINTING	3,093	6,365	7,600	7,600	7,400	(200)
60105 - PERA	(2,630)	(4,744)	0	0	0	0
65160 - RECRUITMENT	0	1,240	600	600	500	(100)
65352 - EMPLOYEE AWARDS PROGRAM	0	159	0	0	0	0
65365 - HEALTH PROGRAMS	0	75	0	0	0	0
Operating Total	285,124	251,994	349,902	349,902	350,602	700
Capital Outlay						
53020 - COMPUTERS NETWORKS	1,330	0	0	0	0	0
53030 - FURNITURE AND FIXTURES	220	0	2,200	2,200	1,500	(700)
Capital Outlay Total	1,550	0	2,200	2,200	1,500	(700)
Grand Total	8,044,212	8,654,454	9,591,570	9,591,570	10,037,238	445,668
Revenue						
42605 - ENT FUND UTIL ALLOCATION	187,519	220,236	268,072	268,072	302,229	34,157
42710 - OTHER REVENUE	12,700	10,340	7,300	7,300	7,300	0
42720 - OTHER BILLED INVOICES	1,306	2,688	0	0	0	0
45631 - LEGAL FEES **	496,964	486,564	510,000	510,000	504,000	(6,000)
46170 - REIMBURSEMENT FR OTHER FUNDS	105,117	109,149	111,000	111,000	111,500	500
46173 - REIMBURSEMENT FR UTILITY FUND	1,927,747	2,381,643	2,149,764	2,149,764	2,251,764	102,000
Revenue Total	2,731,353	3,210,620	3,046,136	3,046,136	3,176,793	130,657

* 2024 Amended Budget as of 8/31/2024

** Reimbursement from Departments/Enterprises for Direct Costs