



**COLORADO SPRINGS
AIRPORT**

Colorado's small airport

**MINUTES
Airport Advisory Commission
Wednesday, September 25, 2024
3:00 PM – 5:00 PM
Colorado Springs Airport Conference Room B
(Public Via Teleconference)
Teams Meeting**

VOTING

COMMISSIONERS PRESENT: John Buckley – Chairman (via TEAMS)
Michelle Ruehl – Vice Chairman
Mark Volcheff – Commissioner
John Eastman – Commissioner
Al Peterson – Commissioner
George Mentz – Commissioner (via TEAMS)

VOTING

COMMISSIONERS ABSENT: Danny Mientka – Commissioner

NON-VOTING

MEMBERS PRESENT: Dan Roehrs – Alternate Commissioner
Dave Elliot – Meadow Lake Airport Liaison
Randy Helms – City Council Representative
County Commissioner Longinos Gonzalez, Jr. – Liaison
Commissioner (via TEAMS)

NON-VOTING

MEMBERS ABSENT: Brian Risley – City Council Representative
County Commissioner Stan VanderWerf – Liaison
Commissioner

CITY STAFF PRESENT:

Greg Phillips – Director of Aviation
Brett Miller – Assistant Director of Aviation
Alex Kovacs – Assistant Director of Aviation
Jim Lovewell – Assistant Director of Aviation (late)
Michael Gendill – Senior Attorney
Jennifer Cook – Executive Assistant
Chris Padilla – Senior Planner
Dana Jackson – Properties Manager
Steve Hedden – Finance & Properties Manager
Dana Schield – Senior Public Communications Specialist
(via TEAMS)
Ivette Rentas – Airport Customer Relations Coordinator

GUESTS PRESENT:

Bob Sedlacek, Hudson Group
Other attendees via phone were unknown

I. **MEETING CALLED TO ORDER at 3:30 PM SEPTEMBER 25, 2024, by VICE CHAIRMAN RUEHL**

II. **APPROVAL OF THE AUGUST 28, 2024 MEETING MINUTES**

Commissioner Volcheff made a motion to approve the August 28, 2024 meeting minutes. Commissioner Peterson seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 6 Yes)**

III. **COMMUNICATIONS**

- None

IV. **PUBLIC COMMENT**

- None

V. **NEW BUSINESS AND REPORT ITEMS**

A. **Consent Agenda** – Vice Chairman Ruehl

Approval of July 24, 2024 meeting minutes.

Commissioner Volcheff made a motion to approve the July 24, 2024 meeting minutes. Commissioner Peterson seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 6 Yes)**

B. **Land Use Review** – Chris Padilla

Chris Padilla presented eight (8) Land Use Items.

Commissioner Peterson made a motion to recommend approval of Land Use Items #1 through #8 as presented by airport staff. Commissioner Eastman seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 6 Yes)**

C. **Director's Airport Business Report**

- **Project Status Report**

- Airport/Airfield construction report presented by Chris Padilla
- Milton E. Proby Parkway Rehabilitation – Core samples change order in progress. Identified full replacement slabs 7/18.
- Oversize Baggage Handling system – Closeout items in progress and final invoices.
- Concourse Modernization Package A – Lounge Area being worked on by GLN contractor. Scheduling, procurement, and coordination ongoing. Started gate 10 and 8 work carpeting laid down and gate podiums started. As scheduled 8 and 10 should be completed in the 1st week of October.
- Concourse Modernization Fire Alarm Install – Inspection in concourse completed. ETU elevator fire suppression is in progress.
- TW Alpha Phase I (A4-A7) – FAA award signed 9/12 for both entitlements and discretionary. Pond work started.

- **Traffic Trend Report**

- Airline data analysis presented by Greg Phillips
- The Colorado Springs Airport (COS) welcomed a total of 221,246 passengers in August, representing a marginal decrease of 0.9 percent from the previous August.
- Enplanements experienced a slight dip of 1.3 percent, totaling 110,220. This decrease can be attributed to reduced available seats based on demand and the impact of industry-wide aircraft delivery.
- COS will offer seasonal service to San Diego (SAN) and San Antonio (SAT) for the holiday months. Flights will operate on peak days in November, December, and January.
- Director Phillips and Jim Lovewell will travel to Green Bay, Wisconsin in October for the 2024 Routes TakeOff North America conference. An event designed specifically for the domestic air service development community within North America.

- **COS Financial Report**

- COS financial report presented by Steve Hedden.

- **Airport Business Development Report**

- Airport business development report presented by Dana Jackson.

D. **General Business** – Director Greg Phillips

- Director Phillips welcomed Alex Kovacs. Alex will be Colorado Springs Airport's new Assistant Director of Construction and Finance.
- Last week Director Phillips attended the Colorado Springs Chamber and EDC DC Fly-In, interacting with legislators and other community leaders.
- Director Phillips and Jim Lovewell recently attended the F. Russell Hoyt National Airports Conference (NAC) in Ft. Lauderdale, Florida. This year's theme is Airports for Everyone Under the Sun.

- COS hosted the American Association of Airport Executives (AAAE) Airport Safety and Operations Specialist (ASOS) Basic and Advanced classes this week. The classes were attended by over forty Colorado airport employees.
- COS is working toward hiring an Air Service Manager and a Design & Construction Manager.

E. **Chairman's Report** – Vice Chairman Ruehl

- None

VI. **OTHER BUSINESS**

- None

VII. **COMMISSION MEMBERS' COMMENTS**

- Dave Elliot, Meadow Lake Airport Liaison, spoke to the Division of Aeronautics Capital Improvement Plan meeting/workshops.

VIII. **CHAIRMAN'S COMMENTS**

- None

IX. **ADJOURNMENT**

- Vice Chairman Ruehl adjourned the meeting at 4:29 PM.

The next meeting date is Wednesday, October 23, 2024