

Mountain Metropolitan Transit Safety Committee Agenda

Friday, April 10th, 2025

2:00 p.m.

Transit Administration Building, Large Conference Room

I. Call to Order/Establish Voting Members

A motion was made to conduct the meeting with a quorum of eight, composed of four frontline representatives and four management representatives, due to the absence of the regular frontline representative from fleet maintenance.

Voting

- Kevin Bruce, management representative, voting member
- Mike Sacchetta, management representative, voting member
- Matt Heafner, management representative, voting member
- Jessica Abbas, management representative, voting member
- Margie Sullivant, frontline representative, voting member
- Karlus Dobbin, frontline representative, voting member
- Torrance Armstead, frontline representative, voting member
- Petina Temati, frontline representative, voting member

Non-Voting/Guests

- Kelli Frazier, Administrative Manager, MMT
- Aaron Lopez, Fleet Coordinator, MMT
- JoAnn Greene, Compliance Technician, MMT
- Mary Alvarado, Compliance Technician, MMT
- Laura Zapien, General Manager, Transdev
- Michelle Romero, HR Manager, Transdev
- Dontay Dixon, Training & Safety, Transdev
- Paul Turner, Dispatch Supervisor, Transdev
- Leticia Chavez, frontline worker, guest

II. Approval of Agenda

Action: Approve

Mr. Heafner motioned to approve the agenda. Ms. Sullivant seconded the motion.
The motion passed 8-0.

III. Approval of Minutes from March 13th Meeting (Enclosure)

Action: Approve

Ms. Abbas motioned to approve the minutes. Ms. Temati seconded the motion.
The motion passed 8-0.

IV. Urgent Business (Discussion)

No urgent business was presented.

V. Old Business

a. "Freeze Ride" / Extreme Cold Hazard Risk Assessment

Action: Discussion

Mr. Bruce presented an update on this item regarding information provided by PPROEM. PPROEM will provide contact cards with sheltering information for drivers to keep in the buses. PPROEM also distributes free bus passes during extreme cold weather events. Mr. Bruce will continue coordinating discussions with PPROEM.

b. Austin Bluffs/Union Signal Issue

Action: Corrective Action Status Update

Ms. Sullivant asked whether the stops in question could be relocated and expressed timing concerns regarding Route 18. Mr. Bruce agreed to coordinate with Transit Planning to obtain context and rationale on this routing and to discuss options for addressing the safety concerns around this area.

VI. Reports

a. Monthly Safety Data (February and trends)

b. Reports from Chief Safety Officer (Items from March meeting)

Mr. Sacchetta relayed an update regarding the coach cleaning situation and provided Ms. Sullivant with a printed copy of the cleaning chemical safety data sheets. Mr. Kaplan agreed to forward electronic copies of the safety data sheets to the committee and to the safety and training staff for fixed route.

Mr. Bruce provided an update on the status of policies and procedures regarding fare enforcement, end-of-line deboarding, and de-escalation. These documents are in-progress.

Mr. Kaplan presented information about quantity of short fare key usage for March 2025 regarding the estimated impact of the proposed fare enforcement policy. Mr.

Kaplan will work with Ms. Frazier to refine this data for purposes of informing the fare enforcement policy discussion.

Mr. Bruce agreed to have a representative from Transit Planning attend next month's meeting.

Mr. Bruce provided an update on the status of the committee's bylaws.

Mr. Kaplan provided an update regarding the question of handicap parking at 1190 Transit Dr. and Mr. Armstead's request for refreshed markings at PPSC and new markings at the Citadel Transfer Station. The markings request is still being investigated.

Mr. Dobbin asked for Transit to follow-up on pressure washing at the Downtown Terminal. Mr. Kaplan agreed to do so.

VII. New Business

a. J1803 Transit Worker Assault

Action: Incident Review and Discussion

Ms. Chavez spoke on the topics of transit worker assaults, fare enforcement, and roving security patrols, asking for a unified approach to promoting transit worker safety.

Mr. Bruce acknowledged Ms. Chavez's concerns and provided information regarding policy changes and operator barriers.

Ms. Sullivant expressed concerns regarding the transit worker assault and requested Transit's action to provide timely information regarding the incident and the suspects involved.

Ms. Sullivant motioned to secure a third-party trainer to perform de-escalation training to mitigate transit worker assaults and promote transit worker safety.

Miscellaneous discussion continued for some time.

Mr. Dobbin expressed concern about the lost and found and radio etiquette policies.

Mr. Bruce offered to place the radio etiquette policy on the agenda for next month.

Ms. Sullivant asked Mr. Armstead to make a "friendly amendment" to her motion. Mr. Armstead amended to wit: a motion to secure a third-party trainer to perform de-escalation training—to specifically include the topics of empathy and conflict

resolution—for all transit workers. The motion was restated for clarity and Mr. Armstead seconded the motion. Mr. Bruce, Mr. Sacchetta, Mr. Heafner, Mr. Dobbin, Ms. Sullivant, Ms. Temati, and Ms. Zapien voted aye. Ms. Abbas voted nay. **The motion passed 7-1.**

b. Woodmen Road Bus Stop Relocation

Action: Discussion/Motion

Mr. Bruce presented an update on this item. The proposed solution is to move the stop approximately 350 feet to the west and to install signage to mitigate the safety concern. The committee informally agreed with this mitigation.

VIII. Next Meeting Topics

Mr. Kaplan agreed to follow up on Ms. Sullivant's comment from a previous month's committee meeting regarding a request for Transit to investigate the option for there to be environmental sensors on the buses to detect the presence of illicit substances.

Mr. Bruce agreed to follow up on the request to investigate the possibility of relocating the Austin Bluffs/Union stops, or to affect some other re-routing to avoid the current stop locations at the bottom of the Austin Bluffs off-ramps along northbound and southbound Union.

Mr. Armstead asked for a follow-up discussion regarding Route 23/24 misaligned time points, and for context on why Routes 23 and 24 were split.

Ms. Sullivant asked that Transit investigate safety concerns at Academy/Hartford on Route 27 outbound.

Frontline workers expressed concerns over the configuration at Old Man's Trail for Routes 3, 33, and 36. They state that passengers are confused as to why the configuration changed and which routes go where in Manitou.

Mr. Bruce agreed to prepare documentation so the Committee could discuss the radio etiquette policy at the May meeting.

IX. Adjourn

Mr. Armstead motioned to adjourn. Mr. Dobbin seconded the motion. **The motion passed 8-0.**