

## Mountain Metropolitan Transit Safety Committee Minutes

Thursday, May 8<sup>th</sup>, 2025

**NOTE UPDATED TIME, THIS SESSION ONLY: 3:00 p.m.**

**Transit Administration Building, Large Conference Room**

### I. Call to Order/Establish Voting Members

#### Voting Members

- Megan Egan, frontline representative, voting member
- Torrance Armstead, frontline representative, voting member
- Karlus Dobbin, frontline representative, voting member
- Codi Berry, frontline representative, voting member
- Noah Harper, frontline representative, voting member
- John McCoy, management representative, voting member
- Mike Sacchetta, management representative, voting member
- Jessica Abbas, management representative, voting member
- Melissa Chatman, management representative, voting member
- Kevin Bruce, frontline representative, voting member

#### Guests and Other Attendees

- Chris Kaplan, Secretary of the Committee
- Kelli Frazier, guest
- Kevin Teagarden, guest
- Jacob Matsen, guest

### II. Approval of Agenda

*Action: Approve*

Mr. McCoy motioned to approve the agenda. Ms. Berry seconded the motion. **The motion passed 10-0.**

### III. Approval of Minutes from April 10<sup>th</sup> Meeting (Enclosure)

*Action: Approve*

Mr. Armstead motioned to approve the minutes. Mr. Harper seconded the motion. **The motion passed 10-0.**

### IV. Urgent Business (Discussion)

Ms. Berry reports T-vehicles are not being pre-tripped. Transit Operations will coordinate with contracted operations management to establish a pre-tripping and inspection

procedure, and Mr. Bruce will follow up with such details at the next committee meeting.

Mr. Armstead noted that a bus stop at Nevada and Rio Grande was moved and questioned why. Mr. Matsen provided an explanation. The site will be reexamined by Transit management and follow-up comments will be provided at the next committee meeting.

Ms. Egan raised concerns regarding an intersection at Forge Rd and Garden of the Gods. Mr. Bruce agreed to investigate the site and follow-up comments will be provided at the next committee meeting.

V. Old Business

a. "Freeze Ride" / Extreme Cold Hazard Risk Assessment

*Action: Discussion*

Mr. Bruce stated that no further information was available on this item at present.

b. Austin Bluffs/Union Signal Issue (Including Routes 18/34 Discussion)

*Action: Update/Report*

Mr. Bruce reiterated that drivers must report instances when this light malfunctions. Mr. Bruce is working with City Operations & Maintenance regarding fixing potholes at this intersection.

c. Status of Policies and Procedures Development

*Action: Update/Report*

Mr. Kaplan reported on the status of various policies and procedures and stated that drafts of several documents were anticipated to be ready for comment at the next committee meeting.

d. Planning Items (Routes 23/24, Academy/Hartford, Routes 3/33/36, Nevada/Winters)

*Action: Update/Report*

Mr. Matsen provided updates and contextual comments on the above items. Mr. Bruce agreed to conduct a field visit to inspect the Nevada/Winters stop location again.

Committee members clarified that both Academy/Hartford stops will soon be inaccessible due to the construction of a sound barrier wall on both sides of Academy.

e. Woodmen & Academy Stop Relocation

*Action: Update/Report*

Mr. Matsen confirmed that this stop will be relocated, pending coordination with City Traffic Engineering to add signage.

f. Environmental Sensors Mitigation Discussion

*Action: Report and Discussion*

Mr. Kaplan provided an update on this item. The committee informally agreed to keep the item on the agenda for further discussion. Mr. Kaplan suggested that if formal action on this item was desired, the item must be put through the formal safety risk management and hazard risk analysis processes.

g. De-escalation Training Mitigation Proposal

*Action: Update/Report*

Mr. Bruce provided an update on this item.

h. Terminal Pressure Washing

*Action: Report*

Mr. Kaplan informed the committee that this service will be performed Friday, May 9<sup>th</sup>.

Mr. Dobbin reported a diesel spill this morning at Cache La Poudre and Nevada. Mr. Kaplan agreed to follow up with Transit Facilities, Transit Fleet, and Transit Operations about this.

VI. Reports

a. Monthly Safety Data (April and trends)

Mr. Kaplan provided an overview of the safety data.

Mr. Teagarden provided an update about an investigation into heatmapping the locations and frequencies of safety events such as curbed tires for purposes of continuous safety improvement.

b. Reports on Employee Safety Reporting Program Items

Mr. Kaplan presented an update on all open ESRP items.

VII. New Business

a. Review Revised Bylaws

*Action: Discussion/Motion*

Mr. McCoy made a motion to approve the bylaws. Ms. Chatman seconded the motion. The following committee members voted Aye: Kevin Bruce, Torrance Armstead, John McCoy, Mike Sacchetta, Codi Berry, Jessica Abbas, Melissa Chatman, Megan Egan, Noah Harper. The following committee members voted Nay: Karlus Dobbin. **The motion passed 9-1.**

VIII. Next Meeting Topics

Ms. Egan expressed accessibility concerns regarding transit stops. Ms. Egan stated that no one uses the round Braille marker on the blade.

Transit management will deliver follow-up comments on the Nevada/Winters stop location.

The discussion regarding environmental sensors aboard coaches will resume when Ms. Margie Sullivant is present at the next committee meeting.

Mr. Bruce will deliver an update on a procedure for pre-tripping T-vehicles.

Ms. Egan asked that Transit examine the Union & Damon area due to faded merge lane lines.

IX. Adjourn

Ms. Chatman motioned to adjourn. Mr. McCoy seconded the motion. **The motion passed 10-0.**